

# Licensing Sub-Committee



**Please contact:** Linda Yarham

**Please email:** [linda.yarham@north-norfolk.gov.uk](mailto:linda.yarham@north-norfolk.gov.uk)

**Please Direct Dial on:** 01263 516019

Monday, 29 March 2021

A meeting of the **Licensing Sub-Committee** of North Norfolk District Council will be held remotely via Zoom on **Tuesday, 13 April 2021 at 10.00 am.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

**Emma Denny**  
**Democratic Services Manager**

**To:** Mr H Blathwayt, Mr J Rest and Mr A Yiasimi

All other Members of the Council for information.  
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order  
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

**Chief Executive:** Steve Blatch  
**Tel** 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005  
**Email** [districtcouncil@north-norfolk.gov.uk](mailto:districtcouncil@north-norfolk.gov.uk) **Web site** [www.north-norfolk.gov.uk](http://www.north-norfolk.gov.uk)

## A G E N D A

### 1. TO RECEIVE APOLOGIES FOR ABSENCE

### 2. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

### 3. DECLARATIONS OF INTEREST

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest.

### 4. APPLICATION FOR A NEW PREMISES LICENCE - SUFFIELD ARMS, (Pages 3 - 90) STATION ROAD, THORPE MARKET, NORFOLK, NR11 8UE

**Summary:** This is an application for a new Premises Licence

**Conclusions:** That Members consider and determine the case from the written and oral information provided.

**Recommendations:** That Members consider and determine this case

Cllr P Butikofer – Chairman  
Licensing Committee

Ward(s) affected: Thorpe Market

Contact Officer, telephone  
number, and e-mail:

**Lara Clare**  
**01263 516252**  
**[lara.clare@north-norfolk.gov.uk](mailto:lara.clare@north-norfolk.gov.uk)**

### 5. EXCLUSION OF PRESS AND PUBLIC

To pass the following resolution (if necessary):

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph \_ of Part I of Schedule 12A (as amended) to the Act.”

## NORTH NORFOLK DISTRICT COUNCIL

### Licensing Sub-Committee Hearings

### Information to Accompany Notice of Hearing



#### 1. Consequences if the Party does not attend Hearing

- 1) If a party has informed the Authority that he does not intend to attend or be represented at a Hearing, the Hearing may proceed in his absence.
- 2) If a party who has not so indicated fails to attend or be represented at a Hearing the Authority may –
  - a) Where it considers it to be necessary in the public interest, adjourn the Hearing to a specified date, or
  - b) **Hold the Hearing in the party's absence.**
- 3) Where the Authority holds the Hearing in the absence of a party, the Authority shall consider at the Hearing the application, representations or notice made by that party.
- 4) Where the Authority adjourns the Hearing to a specified date it must forthwith notify the parties of the date, time and place to which the Hearing has been adjourned.

#### 2. Procedure to be followed at the Hearing

Please note: before the Hearing begins the Licensing Representative will take the names of everyone attending and find out if they want to speak.

##### 1. The **Chairman** introduces

- a) Himself or herself and the Members of the Committee
- b) The Legal Advisor
- c) The Licensing Representative
- d) The Committee Administrator.

##### 2. The **Legal Advisor**

- a) Introduces the subject of the Hearing
- b) Notes attendances
- c) Outlines the procedure and explains her part in it.
- d) Asks if there are any preliminary matters, such as requests for adjournment.

##### 3. The **Chairman** asks the Licensing Representative to explain the application.

##### 4. The **Licensing Representative** refers the Sub Committee to the report, which they have read beforehand, and updates them on any new information. S/he may call witnesses.

##### 5. The **Licensing Representative** invites questions on the report from all parties (The Applicant, the Objectors, the Board Members and the Legal Advisor)

##### 6. The **Chairman** asks the **Applicant** (or his/her representative) to put forward their case. The Applicant may also call witnesses.

##### 7. The **Chairman** invites questions to the **Applicant** from the Objectors, the Board Members and the Legal Advisor.

8. The **Chairman** invites the **Objectors** to put forward their case.
9. The **Chairman** invites questions to the **Objectors** from the Applicant, the Board Members and the Legal Advisor. Any party may call witnesses or ask questions of the witnesses.

#### 10. Closing Statements

The **Chairman** invites closing statements:

FIRST: Objectors (or Objectors Spokesman)  
LAST: Applicant (or his/her representative)

The **Chairman** will ask the Legal Advisor if there is any advice before the Sub-Committee retires.

11. The **Chairman** thanks all those who have spoken and invites the Sub Committee to retire to the Members' Room to make a decision.
12. The **Legal Advisor** accompanies the Sub Committee to provide legal advice and to assist them to formulate their reasons (but does not take part in the making of the decision).
13. The **Sub Committee** makes the decision.
14. The **Sub Committee** returns. The **Chairman** reads out the decision and the reasons for the decision.



## **Application for a new Premises Licence - Suffield Arms, Station Road, Thorpe Market, Norfolk, NR11 8UE**

**Summary:** This is an application for a new Premises Licence

**Conclusions:** That Members consider and determine the case from the written and oral information provided.

**Recommendations:** That Members consider and determine this case

CLlr P Butikofer – Chairman  
Licensing Committee

Ward(s) affected: Thorpe Market

Contact Officer, telephone  
number, and e-mail:

**Lara Clare**

**01263 516252**

**lara.clare@north-norfolk.gov.uk**

### **1. Jurisdiction**

- 1.1. North Norfolk District Council is the Licensing Authority under the Licensing Act 2003 in respect of Premises licences for the sale of alcohol or regulated entertainment. Where a valid application for a premises licence or variation is received and relevant representations are made, before determining the application, the authority must hold a hearing to consider the case.
- 1.2. The four licensing objectives to be considered when determining the application, and relevant representations, are:
  - a. the prevention of crime & disorder
  - b. public safety
  - c. the prevention of public nuisance, and
  - d. the protection of children from harm

### **2. The Application**

- 2.1 The Suffield Arms Limited has made an application for a new Premises Licence. The application can be seen in **Appendix A** and the premises plan **Appendix B**.
- 2.2 The Premises are used as traditional public house.
- 2.3 The applicant seeks permission to operate as follows:

Licensable activity	Days	Times
Opening Hours	Monday to Sunday	09:00 - 02:00
Live Music	Monday to Sunday	11:00 - 01:00
Recorded Music	Monday to Sunday	09:00 - 01:00
Late Night Refreshment	Monday to Sunday	23:00 - 02:00
Sale of Alcohol On Premises	Monday to Sunday	11:00 - 02:00
Sale of Alcohol Off Premises	Monday to Sunday	11:00 - 02:00

### 3. Conditions

3.1 The premises licence is subject to the following mandatory conditions:

- a. **LIP001** No supply of alcohol may be made under the premises licence, at a time when there is no designated premises supervisor in respect of the premises licence or at a time when the designated premises supervisor does not hold a personal licence, or the personal licence is suspended.
- b. **LIP002** Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- c. **LIP003** Where a premises licence includes the condition that at specified times one or more individuals must be at the premises to carry out a security activity; each such individual must be licensed by the Security Industry Authority.
- d. **LIP004** Where a premises licence authorises the exhibition of films, the admission of children to the exhibition of any film to be restricted in accordance with this section.
- e. **LIP006**
  - (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
  - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
    - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
      - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
  - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
  - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
  - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
  - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
- f. **LIP008** The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
- g. **LIP009**
  - (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
  - (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
  - (3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
    - (a) a holographic mark, or
    - (b) an ultraviolet feature.
- i. **LIP010** The responsible person shall ensure that:
  - a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures –
    - i) beer or cider: ½ pint;
    - ii) gin, rum, vodka or whisky: 25ml or 35ml; and
    - iii) still wine in a glass: 125ml; and

- b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.
- j. **LIP011** A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

3.2 The licence will be subject to the following conditions which are consistent with the operating schedule:

- a. Personal licence holder to be on the premises at all times
- b. Age verification policy
- c. Refusals policy
- d. CCTV
- e. Ensure the playing of live music does not continue beyond licensed hours
- f. Outdoor events to be finished by 23:00

#### **4. Representations from Responsible Authorities**

4.1 Section 13(4) of the Act defines the 'Responsible Authorities' as the statutory bodies that must be sent copies of an application. Representations made must relate to the licensing objectives.

4.2 The following comments have been received from the Responsible Authorities and can be seen in **Appendix C**:

The Police have agreed conditions with the applicant and have no further objections

<b>Responsible Authority</b>	<b>Comments</b>	<b>Date</b>
Env Protection Team	No Comments to Date	
Licensing - Env Health	<p><b>Please attach the following conditions in line with their operating schedule:</b></p> <ul style="list-style-type: none"> <li>• <b>Age verification policy</b></li> <li>• <b>CCTV</b></li> <li>• <b>Refusal and incident log</b></li> <li>• <b>Outdoor events to finish by 23:00 hours</b></li> <li>• <b>DPS or delegate to answer any complaints at the time of complaint</b></li> <li>• <b>Notices requesting customers to leave the area quietly</b></li> </ul> <p><b>I have no objection to this application</b></p>	<b>25/02/2021</b>
Primary Care Trust, NCC	No Comments to Date	
Planning	No Comments to Date	
Norfolk Safeguarding Childrens Board	No Comments to Date	
Trading Standards	No Comments to Date	
Members Bulletin - Cllrs	No Comments to Date	
Commercial – Env Health	<b>No Objection</b>	<b>24/02/2021</b>
Fire Brigade	<b>No Objection</b>	<b>26/02/2021</b>
Licensing Team Norfolk Constabulary	<b>No Objection – Agreed condtions with applicant – Please see email Appendix C</b>	<b>02/03/2021</b>
Home Office (Immigration Enforcement)	No Comments to Date	

## **5. Representations from Other Persons**

- 5.1 Section 13(3) of the Act describes interested parties as local residents/businesses (or their representatives) who live/are involved in a business in the vicinity of the premises. Representations made must relate to the licensing objectives.
- 5.2 There has been significant correspondence received from various residents concerning this application. Copies of all the correspondence is attached for information. The predominant relevant issue raised has been that of public nuisance in relation to the possibility of noise being generated at the premises. See the table below and **Appendix C**.

## Representations from Other Persons

Name	Representation	Date	Relevant
Mrs M Tranter	obj - Public Nuisance	27/02/2021	✓
Mr J and Mrs S Kerridge	obj - Public Nuisance	01/03/2021	✓
Mr and Mrs Dowland	obj - Public Nuisance	03/03/2021	✓
Ms A Cary and Mr Milne	obj - Public Nuisance	03/03/2021	✓
Mr and Mrs C Bristow	obj - Public Nuisance	04/03/2021	✓
Mr R Brumby and Ms J Kevlin	obj - Public Nuisance	04/03/2021	✓
Mr S and Mrs G Briggs	obj - Public Nuisance	05/03/2021	✓
Southrepps PC	obj - Public Nuisance	05/03/2021	✓
Mr S and Mrs D Pegg	obj - Public Nuisance	11/03/2021	✓
Mrs B Mawdsley	obj - Public Nuisance	16/03/2021	✓
Mr P Tipper and Ms J O'Brien	obj - Public Nuisance	16/03/2021	✓
Ms J Skipper	obj - Public Nuisance	15/03/2021	✓
Ms A Kloczkov	obj - Public Nuisance	16/03/2021	✓
Mr C Burden	obj - Public Nuisance	17/03/2021	✓
Mrs S Burden	obj - Public Nuisance	17/03/2021	✓
Mr J and Mrs A Barker	obj - Public Nuisance	01/03/2021	✓
Ms N Rayner	obj - Public Nuisance	18/03/2021	✓
Ms J Waudby	obj - Public Nuisance	23/03/2021	✓
Mr and Mrs E Parsons	obj - Public Nuisance	23/03/2021	✓

## 6. Notices

- 6.1 The applicant is responsible for advertising the application by way of a notice in the specified form at the premises for not less than 28 consecutive days and in a local newspaper. The Public Notice appeared in the North Norfolk News on the **15 January 2021** and a Notice will have been displayed on the premises until **23 March 2021**.

## 7. Plans

- 7.1 A location plan showing the general location of the premises is attached at **Appendix D**.

## 8. North Norfolk District Council Licensing Policy

- 8.1 The current Statement of Licensing Policy was approved by Council on 18 December 2015 and became effective on 7 January 2016 and the following extracts may be relevant to this application:

### 3.0 Main Principles

3.1 Nothing in the 'Statement of Policy' will:

- undermine the rights of any person to apply under the 2003 Act for a variety of permissions and have the application considered on its individual merits, and/or
- override the right of any person to make representations on any application or seek a review of a licence or certificate where they are permitted to do so under the 2003 Act

3.2 Licensing is about the control of licensed premises, qualifying clubs and temporary events within the terms of the 2003 Act, and conditions that are attached to licences, certificates will be focused on matters which are within the control of individual licensee or club, i.e. the premises and its vicinity.

3.3 Whether or not incidents can be regarded as being 'in the vicinity' of licensed premises is a question of fact and will depend on the particular circumstances of the case. In dispute, the question will ultimately be decided by the courts. When considering these conditions, the Council will primarily focus on the direct impact of the activities taking place at licensed premises on members of the public living, working or engaged in normal activity in the area concerned.

3.4 The Council acknowledges that the licensing function cannot be used for the general control of anti-social behaviour by individuals once they are beyond the direct control of the licensee of any premises concerned. In this respect, the Council recognises that, apart from the licensing function, there are a number of other mechanisms available for addressing issues of unruly behaviour that can occur away from licensed premises, including:

- planning and environmental health controls
- ongoing measures to create a safe and clean environment in these areas in partnership with local businesses, transport operators and other Council Departments
- designation of parts of the District as places where alcohol may not be consumed publicly
- regular liaison with Police on law enforcement issues regarding disorder and anti-social behaviour, including the issue of fixed penalty notices, prosecution of those selling alcohol to people who are drunk; confiscation of alcohol from adults and children in designated areas and instantly closing down licensed premises or temporary events on the grounds of disorder, or likelihood of disorder or excessive noise from the premises
- the power of the police, other responsible authority or a local resident or business or District Councillor to seek a review of the licence or certificate

#### **4 Crime and Disorder**

4.1 The Council acknowledges that the Police are the main source of advice on crime and disorder.

4.2 Licensed premises, especially those offering late night/early morning entertainment, alcohol and refreshment for large numbers of people, can be a source of crime and disorder problems. The Council will expect Operating Schedules to satisfactorily address these issues from the design of the premises through to the daily operation of the business.

## **5 Public Safety**

5.1 Licence holders have a responsibility to ensure the safety of those using their premises, as part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety included the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning.

5.2 A number of matters should be considered in relation to public safety, these could include;

- Fire safety
- Ensuring appropriate access for emergency services such as ambulances
- Good communication with local authorities and emergency services
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits
- Ensuring the safety of people when leaving the premises (for example through the provision of information on late-night transportation)
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles
- Ensuring appropriate limits on the maximum capacity of the premises; and
- Considering the use of CCTV

5.3 The measures that are appropriate to promote public safety will vary between premises and the matters listed above may not apply in all cases. The Council expects applicants to consider, when making their application, which steps it is appropriate to take to promote the public safety objective and demonstrate how they will achieve that.

## **6 Prevention of Public Nuisance**

6.1 Licensed premises, especially those operating late at night and in the early hours of the morning, can cause a range of nuisances impacting on people living, working or sleeping in the vicinity of the premises.

6.2 The concerns mainly relate to noise nuisance, light pollution and noxious smells and due regard will be taken of the impact these may have. The Council will expect Operating Schedules to satisfactorily address these issues. Applicants are advised to seek advice from the Council's Health and Pollution Enforcement Officers before preparing their plans and Schedules.

6.3 The Council will consider attaching Conditions to licences and permissions to prevent public nuisance, and these may include Conditions drawn from the Model Pool of Conditions relating to 'Public Nuisance'.



## **7 Prevention of Harm to Children**

7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.

7.2 The 2003 Act makes it an offence to permit children under the age of 16 who are not accompanied by an adult to be present on premises being used exclusively or primarily for supply of alcohol for consumption on those premises under the authorisation of a premises licence, club premises certificate or where that activity is carried on under the authority of a temporary event notice.

7.3 In addition, it is an offence to permit the presence of children under 16 who are not accompanied by an adult between midnight and 5am at other premises supplying alcohol for consumption on the premises under the authority of any premises licence, club premises certificate or temporary event notice. Outside of these hours, the offence does not prevent the admission of unaccompanied children under 16 to the wide variety of premises where the consumption of alcohol is not the exclusive or primary activity. Between 5am and midnight the offence would not necessarily apply to many restaurants, hotels, cinemas and even many pubs where the main business activity is the consumption of both food and drink. This does not mean that children should automatically be admitted to such premises and the following paragraphs are therefore of great importance notwithstanding the new offences created by the 2003 Act. (See the Licensing Policy for further detail)

## **10 Standard Conditions**

10.1 Conditions attached to licences or certificates will be tailored to the individual style and characteristics of the particular premises and events concerned.

10.2 However, where considered appropriate, and necessary for the promotion of the Licensing Objectives, the Council will consider attaching Conditions drawn from the relevant Model Pools of Conditions and from any published Local Pool of Conditions

## **9. Guidance Issued under section 182 of the Licensing Act 2003**

- 9.1 The current Guidance was issued by the Home Office in April 2017 and offers advice to Licensing authorities on the discharge of their functions under the Licensing Act 2003.
- 9.2 The following extracts may be relevant to this application and assist the panel:

### **Licensing conditions – general principles**

1.16 Conditions on a premises licence or club premises certificate are important in setting the parameters within which premises can lawfully

operate. The use of wording such as “must”, “shall” and “will”, is encouraged. Licence conditions:

- must be appropriate for the promotion of the licensing objectives;
- must be precise and enforceable;
- must be unambiguous and clear in what they intend to achieve;
- should not duplicate other statutory requirements or other duties or responsibilities placed on the employer by other legislation;
- must be tailored to the individual type, location and characteristics of the premises and events concerned;
- should not be standardised and may be unlawful when it cannot be demonstrated that they are appropriate for the promotion of the licensing objectives in an individual case;
- should not replicate offences set out in the 2003 Act or other legislation;
- should be proportionate, justifiable and be capable of being met,
- cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff, but may impact on the behaviour of customers in the immediate vicinity of the premises or as they enter or leave; and
- should be written in a prescriptive format.

### **Each application on its own merits**

1.17 Each application must be considered on its own merits and in accordance with the licensing authority’s statement of licensing policy; for example, if the application falls within the scope of a cumulative impact policy. Conditions attached to licences and certificates must be tailored to the individual type, location and characteristics of the premises and events concerned. This is essential to avoid the imposition of disproportionate and overly burdensome conditions on premises where there is no need for such conditions. Standardised conditions should be avoided and indeed may be unlawful where they cannot be shown to be appropriate for the promotion of the licensing objectives in an individual case

### **Crime and Disorder**

2.1 Licensing Authorities should look to the police as the main source of advice on crime and disorder. They should also seek to involve the local Community Safety Partnership (CSP).

2.3 Conditions should be targeted on deterrence and preventing crime and disorder including the prevention of illegal working in licensed premises (see paragraph 10.10). For example, where there is good reason to suppose that disorder may take place, the presence of closed-circuit television (CCTV) cameras both inside and immediately outside the premises can actively deter disorder, nuisance, anti-social behaviour and crime generally. Some licence holders may wish to have cameras on their premises for the prevention of crime directed against the business itself, its staff, or its customers. But any condition may require a broader approach, and it may be appropriate to ensure that

the precise location of cameras is set out on plans to ensure that certain areas are properly covered and there is no subsequent dispute over the terms of the condition.

## **Public Safety**

2.7 Licence holders have a responsibility to ensure the safety of those using their premises, as a part of their duties under the 2003 Act. This concerns the safety of people using the relevant premises rather than public health which is addressed in other legislation. Physical safety includes the prevention of accidents and injuries and other immediate harms that can result from alcohol consumption such as unconsciousness or alcohol poisoning. Conditions relating to public safety may also promote the crime and disorder objective as noted above. There will of course be occasions when a public safety condition could incidentally benefit a person's health more generally, but it should not be the purpose of the condition as this would be outside the licensing authority's powers (be ultra vires) under the 2003 Act. Conditions should not be imposed on a premises licence or club premises certificate which relate to cleanliness or hygiene.

2.8 A number of matters should be considered in relation to public safety. These may include:

- Fire safety;
- Ensuring appropriate access for emergency services such as ambulances;
- Good communication with local authorities and emergency services, for example communications networks with the police and signing up for local incident alerts (see paragraph 2.4 above);
- Ensuring the presence of trained first aiders on the premises and appropriate first aid kits;
- Ensuring the safety of people when leaving the premises (for example, through the provision of information on late-night transportation);
- Ensuring appropriate and frequent waste disposal, particularly of glass bottles;
- Ensuring appropriate limits on the maximum capacity of the premises (see paragraphs 2.12-2.13, and Chapter 10; and
- Considering the use of CCTV in and around the premises (as noted in paragraph 2.3 above, this may also assist with promoting the crime and disorder objective).

## **Public Nuisance**

2.15 The 2003 Act enables licensing authorities and responsible authorities, through representations, to consider what constitutes public nuisance and what is appropriate to prevent it in terms of conditions attached to specific premises licences and club premises certificates. It is therefore important that in considering the promotion of this licensing

objective, licensing authorities and responsible authorities focus on the effect of the licensable activities at the specific premises on persons living and working (including those carrying on business) in the area around the premises which may be disproportionate and unreasonable. The issues will mainly concern noise nuisance, light pollution, noxious smells and litter.

2.16 Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.

2.17 Conditions relating to noise nuisance will usually concern steps appropriate to control the levels of noise emanating from premises. This might be achieved by a simple measure such as ensuring that doors and windows are kept closed after a particular time, or persons are not permitted in garden areas of the premises after a certain time. More sophisticated measures like the installation of acoustic curtains or rubber speaker mounts to mitigate sound escape from the premises may be appropriate. However, conditions in relation to live or recorded music may not be enforceable in circumstances where the entertainment activity itself is not licensable (See Chapter 15). Any conditions appropriate to promote the prevention of public nuisance should be tailored to the type, nature and characteristics of the specific premises. Licensing authorities should avoid inappropriate or disproportionate measures that could deter events that are valuable to the community, such as live music. Noise limiters, for example, are very expensive to purchase and install and are likely to be a considerable burden for smaller venues.

2.18 As with all conditions, those relating to noise nuisance may not be appropriate in certain circumstances where provisions in other legislation adequately protect those living in the area of the premises. But as stated earlier in this Guidance, the approach of licensing authorities and responsible authorities should be one of prevention and when their powers are engaged, licensing authorities should be aware of the fact that other legislation may not adequately cover concerns raised in relevant representations and additional conditions may be appropriate.

2.19 Where applications have given rise to representations, any appropriate conditions should normally focus on the most sensitive periods. For example, the most sensitive period for people being disturbed by unreasonably loud music is at night and into the early morning when residents in adjacent properties may be attempting to go to sleep or are sleeping. This is why there is still a need for a licence for performances of live music between 11pm and 8am. In certain circumstances, conditions relating to noise emanating from the

premises may also be appropriate to address any disturbance anticipated as customers enter and leave.

2.20 Measures to control light pollution will also require careful thought. Bright lighting outside premises which is considered appropriate to prevent crime and disorder may itself give rise to light pollution for some neighbours. Applicants, licensing authorities and responsible authorities will need to balance these issues.

2.21 Beyond the immediate area surrounding the premises, these are matters for the personal responsibility of individuals under the law. An individual who engages in anti-social behaviour is accountable in their own right. However, it would be perfectly reasonable for a licensing authority to impose a condition, following relevant representations, that requires the licence holder or club to place signs at the exits from the building encouraging patrons to be quiet until they leave the area or that, if they wish to smoke, to do so at designated places on the premises instead of outside and to respect the rights of people living nearby to a peaceful night.

## **7 Prevention of Harm to Children**

7.1 The wide range of premises that require licensing means that children can be expected to visit many of these, often on their own, for food and/or entertainment.

7.2 The 2003 Act makes it an offence to permit children under the age of 16 who are not accompanied by an adult to be present on premises being used exclusively or primarily for supply of alcohol for consumption on those premises under the authorisation of a premises licence, club premises certificate or where that activity is carried on under the authority of a temporary event notice.

7.3 In addition, it is an offence to permit the presence of children under 16 who are not accompanied by an adult between midnight and 5am at other premises supplying alcohol for consumption on the premises under the authority of any premises licence, club premises certificate or temporary event notice. Outside of these hours, the offence does not prevent the admission of unaccompanied children under 16 to the wide variety of premises where the consumption of alcohol is not the exclusive or primary activity. Between 5am and midnight the offence would not necessarily apply to many restaurants, hotels, cinemas and even many pubs where the main business activity is the consumption of both food and drink. This does not mean that children should automatically be admitted to such premises and the following paragraphs are therefore of great importance notwithstanding the new offences created by the 2003 Act. (See the Licensing Policy for further detail)

### **Determining applications**

9.37 As a matter of practice, licensing authorities should seek to focus the hearing on the steps considered appropriate to promote the

particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or other person may choose to rely on their written representation. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation.

9.38 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:

- the steps that are appropriate to promote the licensing objectives;
- the representations (including supporting information) presented by all the parties;
- this Guidance;
- its own statement of licensing policy.

### **Relevant, Vexatious and Frivolous Representations**

9.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation. There is no requirement for a responsible authority or other person to produce a recorded history of problems at premises to support their representations, and in fact this would not be possible for new premises.

9.5 It is for the licensing authority to determine whether a representation (other than a representation from responsible authority) is frivolous or vexatious on the basis of what might ordinarily be considered to be vexatious or frivolous. A representation may be considered to be vexatious if it appears to be intended to cause aggravation or annoyance, whether to a competitor or other person, without reasonable cause or justification. Vexatious circumstances may arise because of disputes between rival businesses and local knowledge will therefore be invaluable in considering such matters. Licensing authorities can consider the main effect of the representation, and whether any inconvenience or expense caused by it could reasonably be considered to be proportionate.

9.9 It is recommended that, in borderline cases, the benefit of the doubt about any aspect of a representation should be given to the person

making that representation. The subsequent hearing would then provide an opportunity for the person or body making the representation to amplify and clarify it.

### **Determining actions that are appropriate for the promotion of the licensing objectives**

9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case by case basis. They should take into account any representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.

9.44 Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination.

### **Conditions attached to Premises Licences**

10.2 Conditions include any limitations or restrictions attached to a licence or certificate and essentially are the steps or actions that the holder of the premises licence or the club premises certificate will be required to take or refrain from taking in relation to the carrying on of licensable activities at the premises in question. Failure to comply with any condition attached to a licence or certificate is a criminal offence, which on conviction is punishable by an unlimited fine or up to six months' imprisonment. The courts have made clear that it is particularly important that conditions which are imprecise or difficult for a licence holder to observe should be avoided.

10.3 There are three types of condition that may be attached to a licence or certificate: proposed, imposed and mandatory. Each of these categories is described in more detail below

### **Proposed Conditions**

10.4 The conditions that are appropriate for the promotion of the licensing objectives should emerge initially from the risk assessment carried out by a prospective licence or certificate holder, which they should carry out before making their application for a premises licence or club premises certificate. This would be translated into the steps recorded in the operating schedule or club operating schedule, which must also set out the proposed hours during which licensable activities will be conducted and any other hours during which the premises will be open to the public.

10.5 It is not acceptable for licensing authorities to simply replicate the wording from an applicant's operating schedule. A condition should be interpreted in accordance with the applicant's intention

### **Imposed Conditions**

10.8 The licensing authority may not impose any conditions unless its discretion has been engaged following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. This provision also applies to minor variations.

10.9 It is possible that in some cases no additional conditions are appropriate to promote the licensing objectives.

### **Proportionality**

10.10 The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case by case basis and standardised conditions which ignore these individual aspects should be avoided. For example, conditions should not be used to implement general policy in a given area such as the use of CCTV, polycarbonate drinking vessels or identity scanners where they would not be appropriate to the specific premises. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions. These could be a deterrent to holding events that are valuable to the community or for the funding of good and important causes. Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.

### **Hours of trading**

10.13 The Government acknowledges that different licensing strategies may be appropriate for the promotion of the licensing objectives in different areas. The 2003 Act gives the licensing authority power to



make decisions about the hours during which the premises can conduct licensable activities as part of the implementation of its licensing policy statement. Licensing authorities are best placed to make decisions about appropriate opening hours in their areas based on their local knowledge and in consultation with responsible authorities. However, licensing authorities must always consider each application and must not impose predetermined licensed opening hours, without giving individual consideration to the merits of each application.

10.15 Shops, stores and supermarkets should normally be free to provide sales of alcohol for consumption off the premises at any times when the retail outlet is open for shopping unless there are good reasons, based on the licensing objectives, for restricting those hours.

## **10. Determination**

- 10.1 The Sub Committee are requested to consider the application, representations, and determine this application.
- 10.2 When considering this application, the Sub Committee will need to have regard to the North Norfolk District Council Licensing Policy and to statutory guidance under the Licensing Act 2003 issued by the Secretary of State
- 10.3 In determining the application for a Premises Licence the Sub Committee may take the following actions:
  - a. Grant the application
  - b. Grant the application subject to conditions relevant to the promotion of the licensing objectives
  - c. Refuse the application
- 10.4 This application must be determined and notified to the applicant within 5 working days from the conclusion of the hearing. Reasons for the Panel's decision must be given as both the applicant and objectors have a right of appeal against that decision to the Magistrates Court.
- 10.5 There is a right of appeal to the decision of the Sub Committee to the Magistrates court within 21 days.

## **Appendices:**

- A. Copy of Application
- B. Plan of Premises
- C. Letters/emails of objection or support from Responsible Authorities/ 'Other Persons'
- D. Location Plan

**Background Papers:**

1. The Licensing Act 2003
2. North Norfolk District Council Statement of Licensing Policy (approved 18 December 2015)
3. Guidance issued under section 182 of the Licensing Act 2003 (April 2017)



Licensing Team  
 North Norfolk District Council  
 Council Offices  
 Holt Road  
 Cromer  
 Norfolk  
 NR27 9EN

Reference number

(office use only)

**Schedule 2**

**Application for a premises licence to be granted  
 under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance booklet.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in **black ink**. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I / We The Suffield Arms Ltd ..... apply for a  
 (Insert name(s) of applicant)

**premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description The Suffield Arms Station Road Thorpe Market	
Post town  Norwich	Post code  NR11 8UE
Telephone number of Premises (if any)	

Non-domestic rateable value of premises

£

(This can be obtained from the Valuation Office website [www.voa.gov.uk](http://www.voa.gov.uk))

## **Part 2 – Applicant Details**

In state whether you are applying for a premises licence as

Please tick ✓

a) An individual or individuals*	<input type="checkbox"/> Please complete Section A
b) A person other than an individual* <ul style="list-style-type: none"> <li>i. as a limited company</li> <li>ii. as a partnership</li> <li>iii. as an unincorporated association</li> <li>iv. other (for example a statutory corporation)</li> </ul>	<input checked="" type="checkbox"/> Please complete Section B <input type="checkbox"/> Please complete Section B <input type="checkbox"/> Please complete Section B <input type="checkbox"/> Please complete Section B
c) A recognised club	<input type="checkbox"/> Please complete Section B
d) A charity	<input type="checkbox"/> Please complete Section B
e) The proprietor of an educational establishment	<input type="checkbox"/> Please complete Section B
f) A Health Service Body	<input type="checkbox"/> Please complete Section B
g) An individual who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	<input type="checkbox"/> Please complete Section B
ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	<input type="checkbox"/> Please complete Section B
h) The Chief Officer of Police of a police force in England and Wales	<input type="checkbox"/> Please complete Section B

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick ✓ yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - A function discharged by virtue of Her Majesty's prerogative

**SECTION A – INDIVIDUAL APPLICANTS (fill in as applicable)**

Mr  Mrs  Miss  Ms  Other title   
(please state)

Surname

First names

Date of Birth

Nationality

I am 18 years old or over  Yes

**Current residential address if different from premises address**

Post Town:  Postcode:

Daytime contact telephone number

E-mail address (optional)

**Second individual applicant (if applicable)**

Mr  Mrs  Miss  Ms  Other title   
(please state)

Surname

First names

Date of Birth

Nationality

I am 18 years old or over  Yes

**Current residential address if different from premises address**

Post Town:  Postcode:

Daytime contact telephone number

E-mail address (optional)

## Section B – OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name	The Suffield Arms
Address	The Suffield Arms Ltd Chancery Lane London WC2A 1LS
Registered number (where applicable)	9957797
Description of applicant (for example, partnership, company, unincorporated association etc)	Private Limited Company
Telephone number (if any)	
E-mail address (optional)	



## Part 3 – Operating Schedule

When do you want the premises licence to start? ..... 

Day		Month		Year			
0	1	0	4	2	0	2	1

If you wish the licence to be valid only for a period, when do you want it to end?..... 

Day		Month		Year			

Please give a general description of premises (please read guidance note 1)

The Suffield Arms is a traditional public house situated next to Gunton railway station inbetween Thorpe Market and Southrepps. The front of the pub is set back from the road with parking to the right and an enclosed walled garden to the left. The ground floor interior consists of a public bar to the front of the property. A restaurant to the rear left in an L shaped dining room with a long dining bar and open kitchen. The public toilets and kitchen to the rear. On the second floor there is a lounge bar, terrace and office.

If 5,000 or more people attend the premises at any one time, please state the number expected to attend.

### **What licensable activities do you intend to carry on from the premises?**

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

#### **Provision of regulated entertainment** (please read guidance note 2)

Please tick any that apply

- a) Plays (if ticking yes, fill in **Box A**).....
- b) Films (if ticking yes, fill in **Box B**).....
- c) Indoor sporting events (if ticking yes, fill in **Box C**).....
- d) Boxing or wrestling entertainment (if ticking yes, fill in **Box D**).....
- e) Live music (If ticking yes, fill in **Box E**).....
- f) Recorded music (if ticking yes, fill in **Box F**).....
- g) Performances of dance (if ticking yes, fill in **Box G**).....
- h) Anything of a similar description to that falling within e,f or g (if ticking yes, fill in **Box H**)...

#### **Provision of late night refreshment** (if ticking yes, fill in **Box I**).....

The supply of hot food or hot drink to the public for consumption on or off the premises between 11.00pm and 5.00am.

#### **Supply of alcohol** (if ticking yes, fill in **Box J**).....

**IN ALL CASES PLEASE COMPLETE BOXES K, L AND M**

<b>Box A</b> <b>Plays</b> Standard days and timings (Please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish			Both	
Mon			<u>Please give further details here</u> (read guidance note 4)			
Tue						
Wed			<u>State any seasonal variations for performing plays</u> (read guidance note 5)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (read guidance note 6)			
Sat						
Sun						
<b>Box B</b> <b>Films</b> Standard days and timings (Please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish			Both	
Mon			<u>Please give further details here</u> (read guidance note 4)			
Tue						
Wed			<u>State any seasonal variations for exhibition of films</u> (read guidance note 5)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (read guidance note 6)			
Sat						
Sun						



<b>Box C</b> <b>Indoor sporting events</b> Standard days and timings (Please read guidance note 7)							
Day	Start	Finish	Please give further details here (read guidance note 4)				
Mon			State any seasonal variations for indoor sporting events (read guidance note 5)				
Tue							
Wed							
Thur			Non standard timings. Where you intend to use the premises for the indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)				
Fri							
Sat							
Sun							
<b>Box D Boxing or wrestling entertainment</b> Standard days and timings Please read guidance note 7)					Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	Indoors	
Day	Start	Finish				Outdoors	
						Both	
Mon					Please give further details here (read guidance note 4)		
			State any seasonal variations for boxing or wrestling entertainment (read guidance note 5)				
Tue							
Wed							
Thur							
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)				
Sat							
Sun							

<b>Box E</b> <b>Live music</b> Standard days and timings (Please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	Indoors	
				Outdoors	
				Both	✓
Day	Start	Finish	Please give further details here (read guidance note 4) Any live music during events would finish at 11pm outside.  State any seasonal variations for the performance of live music (read guidance note 5)  Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Mon	11:00	01:00			
Tue	11:00	01:00			
Wed	11:00	01:00			
Thur	11:00	01:00			
Fri	11:00	01:00			
Sat	11:00	01:00			
Sun	11:00	01:00			

<b>Box F</b> <b>Recorded music</b> Standard days and timings (Please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	Indoors	
				Outdoors	
				Both	✓
Day	Start	Finish	<p><u>Please give further details here</u> (read guidance note 4) We intend to provide amplified background music in the bar, restaurant and lounge bar on the first level. Any recorded music during events would finish at 11pm outside.</p> <p><u>State any seasonal variations for playing recorded music</u> (read guidance note 5)</p> <p><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>		
Mon	09:00	01:00			
Tue	09:00	01:00			
Wed	09:00	01:00			
Thur	09:00	01:00			
Fri	09:00	01:00			
Sat	09:00	01:00			
Sun	09:00	01:00			
<b>Box G</b> <b>Performance of dance</b> Standard days and timings (Please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	<p><u>Please give further details here</u> (read guidance note 4)</p> <p><u>State any seasonal variations for performance of dance</u> (read guidance note 5)</p> <p><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)</p>		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun					

<b>Box H</b> <b>Anything of a similar description to that falling within e, f or g</b> Standard days and timings (Please read guidance note 7)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
			<u>Please give further details here (read guidance note 4)</u>		
Tue					
Wed					
			<u>State any seasonal variations for entertainment of a similar description to that falling within e, f or g. (read guidance note 5)</u>		
Thur					
Fri					
Sat					
			<u>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within e, f or g at different times to those listed in the column on the left, please list (please read guidance note 6)</u>		
Sun					

<b>Box I</b> <b>Late night refreshment</b> Standard days and timings (Please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick ✓ (Please read guidance note 3)		Indoors	✓				
					Outdoors					
					Both					
Day	Start	Finish	<u>Please give further details here</u> (read guidance note 4)							
Mon	23:00	02:00	<u>State any seasonal variations for the provision of late night refreshment</u> (read guidance note 5)							
Tue	23:00	02:00								
Wed	23:00	02:00								
Thur	23:00	02:00								
Fri	23:00	02:00					<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)			
Sat	23:00	02:00								
Sun	23:00	02:00								



<b>Box J</b> <b>Supply of alcohol</b> Standard days and timings (Please read guidance note 7)			Will the supply of alcohol be for consumption – please tick ✓ (Please read guidance note 8)	On premises				
				Off premises				
				Both	✓			
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (read guidance note 5)					
Mon	11:00	02:00						
Tue	11:00	02:00						
Wed	11:00	02:00						
Thur	11:00	02:00				<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (read guidance note 6) Christmas Eve and New Years Eve.		
Fri	11:00	02:00						
Sat	11:00	02:00						
Sun	11:00	02:00						

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (please see declaration about the entitlement to work in the checklist at the end of the form):

Name ..Tracey Manning.....  
Date of Birth 14.01.1979.....  
Address ...The Coach House, Park Lane, Cromer, Norwich, Norfolk.....  
.....  
Postcode NR27 0ED.....  
Personal Licence number, if known, LN/000008140.....  
Issuing licensing authority, if known North Norfolk District Council.....

## Box K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9)

N/A

<b>Box L</b> <b>Hours premises are open to the public</b> Standard days and timings (Please read guidance note 7)			State any seasonal variation (read guidance note 5)
Day	Start	Finish	
Mon	09:00	02:00	Non standard timings. Where you intend to use the premises to be open to the public at different times to those listed in the column on the left, please list (please read guidance note 6) Christmas Eve and New Years Eve.
Tue	09:00	02:00	
Wed	09:00	02:00	
Thur	09:00	02:00	
Fri	09:00	02:00	
Sat	09:00	02:00	
Sun	09:00	02:00	

## **M Describe the steps you intend to take to promote the four licensing objectives**

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 10)

To ensure a personal licence holder is on the premises at all times, to ensure there are enough trained staff on duty to cover operating hours.

b) The prevention of crime and disorder

By following the age verification policy and request photographic identification to control underage drinking, refusal to serve drunk and disorderly and the operation of CCTV.

c) Public safety

To ensure that all gas and electric annual safety checks are upheld. PAT testing carried out on all portable electrical appliances. Health & Safety policy and risk assessments completed. Employers and public liability insurance in place. Sufficient lighting internally and externally. Regular fire checks and servicing of fire equipment with emergency procedures in place. Provide a designated outside smoking area.

d) The prevention of public nuisance

Minimise the risk of noise nuisance to nearby properties wherever possible and ensure the playing of live music does not continue beyond licensed hours.  
Outdoor events to be finished by 11pm.

e) The protection of children from harm

No unaccompanied children will be permitted on the premises. Under 16's to be accompanied by an adult.



**CHECKLIST**

Please tick to indicate agreement

- I have made or enclosed payment of the fee .....
- I have enclosed a plan of the premises.....
- I have sent copies of this application and the plan to responsible authorities and others where applicable .....
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable .....
- I understand that I must now advertise my application .....
- I understand that if I do not comply with the above requirements or my application is not completed correctly, my application will be rejected.....
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

## Part 4 – Signatures

Please read guidance note 11

**Signature of applicant (the proposed current premises licence holder) or applicant’s solicitor or other duly authorised agent.** (See guidance note 12) **If signing on behalf of the applicant please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"><li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</li><li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li></ul>
--------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Signature S.H. Tattersall

Date 23/02/2021

Capacity Operations Director

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent.** (Please read guidance note 13) **If signing on behalf of the applicant please state in what capacity.**

Signature .....

Date .....

Capacity .....

**Contact name** (where not previously given) **and postal address for correspondence associated with this application** (please read guidance note 14)

Simone Tattersall The Gunton Arms Cromer Road Thorpe Market	
Post Town: Norwich	Postcode: NR11 8TZ

**Daytime contact telephone number** 07773176488

**E-mail address (optional)** simone@theguntonarms.co.uk



## Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
  - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
  - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
  - Live music: no licence permission is required for:
    - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
    - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
  - Recorded Music: no licence permission is required for:
    - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
    - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
    - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
  - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
  - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
    - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
    - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;



- any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
  4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
  5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
  6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
  7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
  8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
  9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
  10. Please list here steps you will take to promote all four licensing objectives together.
  11. The application form must be signed.
  12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
  13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
  14. This is the address which we shall use to correspond with you about this application.

**15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:**

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

**Documents which demonstrate entitlement to work in the UK**

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.



- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
  - evidence of the applicant's own identity – such as a passport,

- evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
- evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
  - (i) working e.g. employment contract, wage slips, letter from the employer,
  - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
  - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
  - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

**Original documents must not be sent to licensing authorities.** If the document copied is a passport, a copy of the following pages should be provided:-

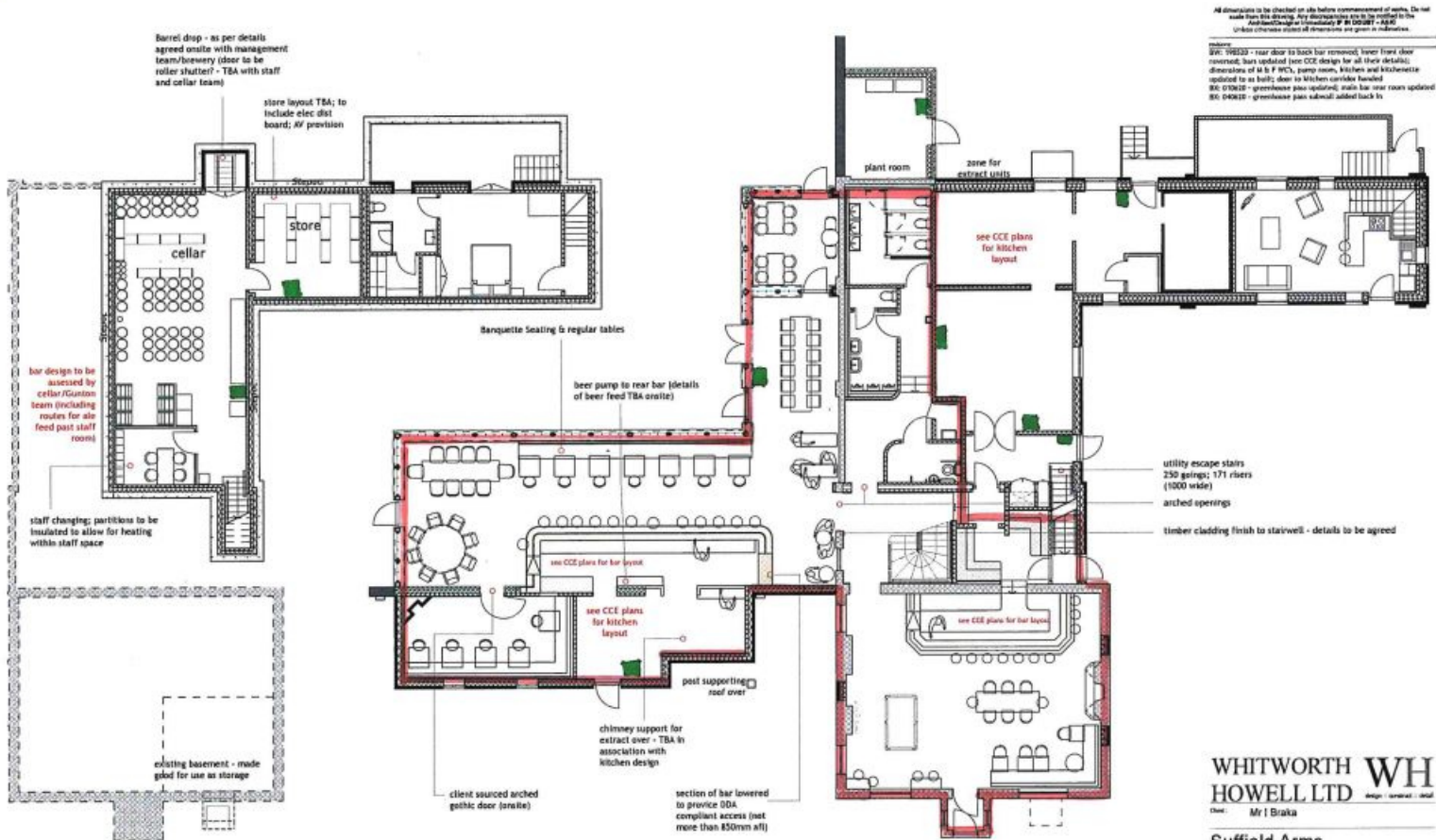
- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.



Fire Extinguishers / Fire blanket.



proposed basement 1:100

proposed ground floor 1:100

- NOTES
- Internal Doors - to be simple ledge & brace; painted; painted frame
  - Internal Finish - generally to be painted brick - unless otherwise stated



WHITWORTH **WH**  
 HOWELL LTD design + construct + install  
 Client: Mr I Braika

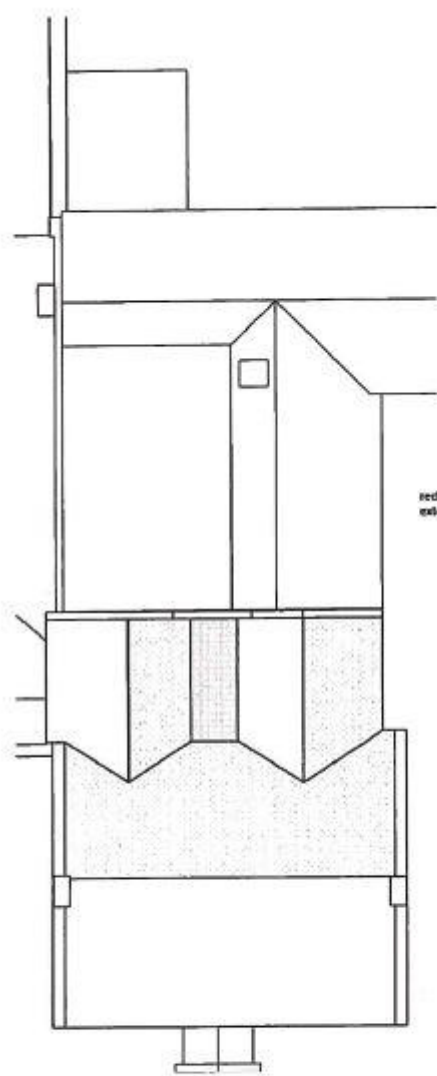
Suffield Arms  
 Station Road, Thrappe Market

Sheet: Key Plans Proposed Basement & GF

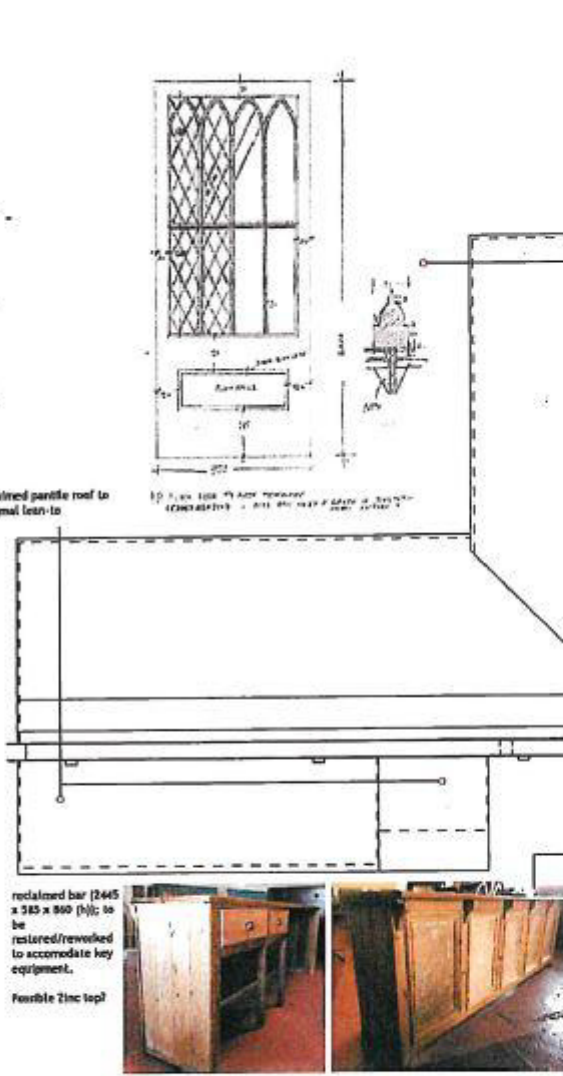
Drawing No:	G111	201	BY
-------------	------	-----	----

Scale: 1:100 @A2  
 Date: 20.05.16  
 Drawn: EPJ  
 Checked: [blank]

ALL DRAWINGS AND WHITWORTH/WHITWORTH HOWELL CONSULT THE ORIGINAL AND UNPUBLISHED WORK OF THE ARCHITECTS/ENGINEERS, AND THE SAME MAY NOT BE REPRODUCED, COPIED, OR CIRCULATED WITHOUT THE WRITTEN CONSENT OF THE ARCHITECTS/ENGINEERS.



proposed roof 1:100



proposed first floor 1:100

NOTES

- FF Floor
- Ceiling
- Escape Stairs
- Bar
- Fireplace
- Internal Finish
- Walls
- Dark/black 'ebony' floor
- details TBA - to find a way to incorporate beams - simple cornice throughout
- Oak
- Possible Window Designs to Bar
- main fireplace to be black Giebe Place surround; retained within office; main room small fireplace closed off
- generally to be painted brick - unless otherwise stated
- low level dado at window cill level

reclaimed bar (2445 x 385 x 800 (h)); to be restored/reworked to accommodate key equipment.  
Possible Zinc top!



All dimensions to be checked on site before commencement of works. Do not scale from this drawing. Any discrepancies are to be referred to the Architect/Design Intermediate (P) BY (DATE) (SIGN)  
Unless otherwise stated all dimensions are given in millimetres.

- notes
- AS: 15.03.20 - p/nills updated
  - AT: 02.04.20 - CCE equipment confirmed
  - AU: 11.05.20 - Bar overhang added; terrace seating added
  - AV: 26.05.20 - CCE info removed (refer to their drawings)
  - AW: 01.06.20 - bar top updated to show till recess
  - AX: 04.06.20 - feed to single pump confirmed from office



precedent for railings/seating/planters to terrace

1000 x 2250 door (to be checked on site - HB - fire doors - see fire plan)

partition dog legged over sridges to provide shelving both sides

detailed bar design to be finalised (skirting added to lift bar; return created (to match existing))

single beer on tap (fed from chilled barrel within staff office)

columns on p/nills in line with beam over

**WHITWORTH HOWELL LTD** **WH**  
 design • construct • deliver  
 Client: Mr I Braks

Suffield Arms

Station Road, Thorpe Market

Project: Key Plans Proposed FF & Roof

Drawing No:	G111	202	AX
-------------	------	-----	----

Date: 11/03/2021  
 Date: 20.05.16  
 Scale: 1:100  
 Client: Mr I Braks  
 Project: Suffield Arms  
 Drawing No: G111  
 Drawing Title: Key Plans Proposed FF & Roof



© All drawings and specifications are the property of Whitworth Howell Ltd. No part of this drawing may be reproduced, stored in a retrieval system, or transmitted in any form or by any means, electronic, mechanical, photocopying, recording, or by any information storage and retrieval system, without the prior written consent of Whitworth Howell Ltd.



## Licensing

---

**From:** Brooks, Christopher <Christopher.BROOKS1@norfolk.police.uk>  
**Sent:** 02 March 2021 08:33  
**To:** Licensing  
**Cc:** Woods, Suzanne  
**Subject:** FW: Suffield Arms, Station Road, Thorpe Market

Dear licensing team,

This email confirms police have received the application for a premises licence and the DPS consent form for the above premises.

With the additional conditions **agreed below** on the application to promote the crime and disorder licensing objective, there are no police objections.

---

Chris Brooks

**Licensing Officer**

Norfolk Constabulary  
Bethel Street Police Station  
Norwich, Norfolk, NR2 1NN

Mobile 07825 582890

---

**From:** Simone Tattersall <simone@theguntonarms.co.uk>  
**Sent:** 26 February 2021 15:30  
**To:** Brooks, Christopher <Christopher.BROOKS1@norfolk.police.uk>  
**Cc:** Woods, Suzanne <Suzanne.Woods@norfolk.police.uk>; Tracey Manning <tracey@suffieldarms.com>  
**Subject:** RE: Suffield Arms, Station Road, Thorpe Market

Hi Chris,

Thank you for talking me through the recommended amendments.  
Please go ahead and amend the wording on the application.

Kind Regards,

Simone Tattersall  
General Manager  
The Gunton Arms  
01263 832010

---

**From:** Brooks, Christopher <[Christopher.BROOKS1@norfolk.police.uk](mailto:Christopher.BROOKS1@norfolk.police.uk)>  
**Sent:** 26 February 2021 14:17  
**To:** Simone Tattersall <[simone@theguntonarms.co.uk](mailto:simone@theguntonarms.co.uk)>  
**Cc:** Woods, Suzanne <[Suzanne.Woods@norfolk.police.uk](mailto:Suzanne.Woods@norfolk.police.uk)>  
**Subject:** Suffield Arms, Station Road, Thorpe Market

Dear Simone,

I am processing your application for a premises licence

You have made some offerings to promote the licensing objectives in section M, but could I ask that you consider the following wording in sub-section b), the prevention of crime and disorder please?

- 1. Challenge 25 will be implemented and a refusals register maintained**
- 2. CCTV images will be stored for 28 days and made available to the authorities on reasonable request.**

Please advise if you are happy to amend the wording on your application to those above by responding to this email, or please call if you wish to discuss them.

Best wishes,

---

**Chris Brooks**

**Licensing Officer**

Norfolk Constabulary

Bethel Street Police Station

Norwich, Norfolk, NR2 1NN

Mobile 07825 582890

This e-mail carries a disclaimer

Go here to view [Norfolk Constabulary Disclaimer](#)

## Licensing

---

**From:** Amanda Barker [REDACTED] >  
**Sent:** 01 March 2021 13:26  
**To:** Licensing  
**Subject:** WK/210001748 THE SUFFIELD ARMS

**Categories:** Sarah, Nicky

Dear Sir

We intend to make a representation to the new application WK/210001748 The Suffield Arms.

We are concerned that there is no blue premises licence application notice attached to the premises, but there are two 'fake' notices attached to the builders' temporary fencing at the premises.

Please can you ensure the correct notice is displayed at The Suffield Arms, and that the confusing 'fake' notices are removed, as they will cause confusion to anyone reading them. See attached photos, one 'fake' notice stating that representations should be made by 11/02/2021 and the other by 17/03/2021.

Why are the applicants putting up unofficial notices? Perhaps you could ask them?

We look forward to hearing from you.

With thanks

John and Amanda Barker

[REDACTED]

[REDACTED]

Southrepps NR11 [REDACTED]

THE SUFFIELD ARMS  
IS SEEKING A NEW PREMISES LICENCE FOR

THE SUFFIELD ARMS  
STATION ROAD  
THORPE MARKET  
NORWICH  
NR11 8UE

FOR THE CONSUMPTION OF FOOD AND BEVERAGE BETWEEN  
THE HOURS OF 11:00AM TO 02:00AM

IF YOU WISH TO OBJECT TO THIS APPLICATION WRITTEN  
REPRESENTATIONS WITH FULL CONTACT DETAILS SHOULD BE MADE  
TO THE LICENCING AUTHORITY BELOW:

LICENCING SECTION, NORTH NORFOLK DISTRICT COUNCIL, COUNCIL  
OFFICES, HOLT ROAD, CROMER, NORFOLK. NR27 9EN

REPRESENTATIONS SHOULD BE MADE BY 11/02/2021.

THIS APPLICATION MAY BE VIEWED DURING OFFICE HOURS AT THE  
ABOVE OFFICES. N.B IT IS AN OFFENCE, LIABLE ON CONVICTION TO A  
FINE UP TO LEVEL 5 ON THE STANDARD SCALE (£5,000), UNDER  
SECTION 158 OF THE LICENCING ACT 2003 TO MAKE A FALSE  
STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

THE SUFFIELD ARMS LIMITED  
IS SEEKING A NEW PREMISES LICENCE FOR

THE SUFFIELD ARMS  
STATION ROAD  
THORPE MARKET  
NORWICH  
NR11 8UE

FOR LIVE MUSIC, RECORDED MUSIC MON – SUN 11:00 – 01:00 HRS,  
LATE NIGHT REFRESHMENT MON – SUN 23:00 – 02:00 HRS, SALE OF  
ALCOHOL FOR CONSUMPTION ON AND OFF THE PREMISES, MON -  
SUN 11:00AM TO 02:00AM

OUTDOOR EVENTS TO CEASE AT 23:00 HRS

IF YOU WISH TO OBJECT TO THIS APPLICATION WRITTEN  
REPRESENTATIONS WITH FULL CONTACT DETAILS SHOULD BE MADE  
TO THE LICENCING AUTHORITY BELOW:

LICENCING SECTION, NORTH NORFOLK DISTRICT COUNCIL, COUNCIL  
OFFICES, HOLT ROAD, CROMER, NORFOLK. NR27 9EN

REPRESENTATIONS SHOULD BE MADE BY 17/03/2021.

THIS APPLICATION MAY BE VIEWED DURING OFFICE HOURS AT THE  
ABOVE OFFICES.

N.B IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO  
LEVEL 5 ON THE STANDARD SCALE (£5,000), UNDER SECTION 158 OF  
THE LICENCING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN  
CONNECTION WITH THIS APPLICATION.

Sent from my iPhone

J & A Barker

Chapel Road  
Southrepps  
NR11

23 March 2021

Delivered By Hand

Licensing Section  
North Norfolk District Council  
Holt Road  
Cromer  
NR27 9EN

NORTH NORFOLK D.C.

24 MAR 2021

POSTAL SERVICES

**THE SUFFIELD ARMS, STATION ROAD, THORPE MARKET NR11 8UE**

**Application for New Premises Licence for the following: (as detailed in a note attached to gates at the Premises)**

WK/210001748

**Live music, Recorded music -  
Mon to Sun, 11:00am to 01:00 am**

**Late Night Refreshment -  
Mon to Sun, 11:00pm - 02:00am**

**Sale of Alcohol for consumption On and Off the Premises -  
Mon to Sun, 11:00 am to 02:00 am**

**OBJECTION**

We wish to object to the proposed long hours 11:00am to 02:00am licence application for The Suffield Arms.

We feel the proposed late opening hours would be totally unsuitable and detrimental due to The Suffield Arms' close proximity to Lower Street / Chapel Road, Southrepps (a quiet village which is part of the Conservation Area), and its private dwellings - a very large proportion of which house elderly and retired people.

These late hours to 02:00am, seven days a week, would generate noise and extra traffic, in particular along the adjacent narrow Quiet Lane leading to Chapel Road.

We are concerned about the potential for drink-driving and anti-social behaviour in the early hours of the morning and the dangers this would bring, not only to our quiet and peaceful community, but also the wider area.

We are also concerned about the effect of light pollution into the early hours, from outside lighting on the buildings and around the car park.

This, together with the noise and extra traffic, would not only have a detrimental effect on all local residents, but also upon the well-established and abundant, rich wildlife in the immediate area.

Much of the wildlife is particularly active during the hours of darkness and early hours of the morning, regularly moving between habitats in the nearby Southrepps Common (Site of Special Scientific Interest) and School Common, and the area surrounding The Suffield Arms and beyond.

We are pleased that The Suffield Arms has been redeveloped and for the local employment this will bring. However, we do worry about the impact of noise / music noise from The Suffield Arms, pedestrians, cars and taxis, etc., continuing into the early hours of the morning, seven days a week, and the effect this would have upon the nearby local residents, many of whom are elderly and have ongoing health problems.

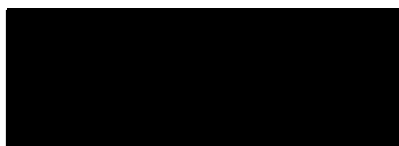
When the previous proprietors were granted occasional extensions until 12:00 midnight, the noise and loud music, was intolerable.

Please could the Licensing Committee consider our concerns and note our objection to the proposed long opening hours.

Thank you.



John Barker



Amanda Barker

Please acknowledge receipt

Licensing Section  
North Norfolk District Council  
Holt Road  
Cromer  
NR27 9EN

NORTH NORFOLK D.C.

- 5 MAR 2021

POSTAL SERVICES

We wish to object to the application by The Suffield Arms, Station Road, Thorpe Market, Norfolk, NR11 8UE on the grounds of the important licensing objectives under the Licensing Act 2003... the prevention of public nuisance e.g. protecting the public and local residents from crime and anti-social behaviour and noise nuisance caused by the licensed premise.

The Suffield Arms is close to residential property in the quiet rural villages of Thorpe Market and Southrepps with the nearest residential properties being about 50m from premise.

The Suffield Arms is located opposite Gunton railway station in the parish of Thorpe Market and the last train from Gunton to Norwich is at 22:40 Monday to Saturday and 22:05 on Sunday. The last train from Gunton to Cromer and Sheringham is at 23:39 Monday to Saturday and 21:12 on Sunday therefore the main transport to the premise will be by road vehicles using narrow non-illuminated country lanes and designated quiet lanes of Thorpe Market and Southrepps parishes. Drivers, having consumed alcohol then using these lanes will be a collision risk to themselves and others.

Having lived here since 1974, previous licensees of The Suffield Arms have allowed public noise nuisance to be caused by loud music, light pollution, shouting and vehicles leaving late at night on the narrow lanes. Needless to say this caused annoyance to local residents and upset their mental health and the quality of life. When residents telephoned The Suffield and asked for the "music" to be turned down, they were met with foul mouthed abuse from the staff which resulted in residents calling the Police.

This licensing application for:

- \* Live music / recorded music Monday to Sunday (seven days a week) from 11:00 to 01:00;
- \* Late night refreshment Monday to Sunday (seven days a week) 23:00 to 02:00;
- \* The sale of alcohol for consumption on and off the premises Monday to Sunday (seven days a week) 11:00 to 02:00...

Is more suited to Prince of Wales Road in Norwich than in quiet rural villages in North Norfolk.

It is noted that outdoor events will cease at 23:00... "music" is then likely to be transferred indoors and with doors and windows open, especially in the warmer months, the noise nuisance will continue to adversely affect the quality of life of residents and is likely to reduce the value of residential properties.



It appears that a business is attempting to make money at the expense of the quality of life of the local residents.

To prevent the ambience of this idyllic rural area being destroyed, this licensing application must **only** be allowed if the premise closes at 23:00 seven days a week and "music" is allowed only once a week between the hours of 19:30 and 22:30.

Steve Briggs  ..... Gloria Briggs  .....

Date March 04 2021.

NORTH NORFOLK D.C.

- 4 MAR 2021

POSTAL SERVICES

Mr & Mrs. C. Bristow

Chapel Road  
Lower Southrepps.  
Norfolk.

NK11 [REDACTED]

Dear Sirs,

I understand that the  
Suffield Arms is re-opening  
down the road from us.

I do agree that this is a  
very good idea and welcome  
it very much. But we feel  
we have to object to the  
fact it has applied to  
have live or recorded music  
from Mon-Sun from 11.00-10.00PM.

We believe playing music  
after 12.00 MIDNIGHT is  
unacceptable in such a quiet  
and peaceful area.

P.T.O.

I do hope our comments are  
taken into account

Yours,

[REDACTED]

[REDACTED]  
Station Road  
Thorpe Market  
Norfolk  
NR11 [REDACTED]

2 March 2021

Licensing Team  
North Norfolk District Council  
Council Offices  
Holt Road  
Cromer NR27 9EN



Dear Licensing Team

**Premises licence application for The Suffield Arms Ltd**

We see that The Suffield Arms has sought a licence to run from 1<sup>st</sup> April 2021 with no end date.

As you see we live very close to The Suffield Arms, on the other side of the railway bridge. We have lived here for 33 years and are extremely concerned about this licence application for a number of reasons.

**Prevention of crime and disorder**

The number of people and vehicles leaving the property late at night or in the early hours is bound to lead to disorder and possibly to crime. As a neighbouring property we feel particularly vulnerable. We hope the drivers will not have consumed alcohol beyond the legal limit, but others will no doubt be drunk or at least uninhibited. We are concerned about litter, noise, disagreements, damage and urinating in the hedgerows. In the past we have witnessed loud arguments and fights outside the pub near our house and the chance of this is increased by this exceptionally wide ranging licence application.

**Public safety**

The road outside the pub is a small country road linked to several Quiet Lanes. There is no way for people to get home after 10.40pm (when the last train leaves Gunton Station) unless they are local, except by driving. The likely level of traffic constitutes a threat to public safety, especially after events and when people have been drinking.

## **Prevention of public nuisance**

The applicant describes the business as a "traditional public house". There has been a traditional public house on this site for many years. However, this proposal is for live and recorded music indoors until 1.00am, late night refreshment indoors until 2.00am and outdoor live and recorded music on any night of the week until 11.00pm. This is not typical of a traditional public house and causes us great concern.

We think that indoor recorded music until 1.00am will cause a public nuisance, especially as there is no indication of volume levels and doors and windows might be open in the summer.

We think that serving refreshments until 2.00am will cause a public nuisance as people will be leaving the premises in the early hours. We note that the applicant says they will "minimise" this risk "wherever possible". This is not good enough. We see that there is a large car park so the numbers involved may be considerable on our quiet country lane.

We are most deeply concerned about the possibility of outdoor music until 11.00pm. If this happened more than once or twice a year it would be intolerable.

We've had a good relationship with previous landlords. However, the last licensee began to have outside events on bank holiday weekends with live outdoor music until 11.00pm. This resulted in our having to go away on those weekends because the noise was unbearable for four nights in a row over a weekend. This application would allow that noise level to happen every night of the week every day of the year.

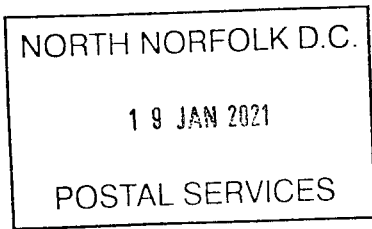
This application is open ended, gives no safeguards on volume of noise and is excessively wide ranging in terms of dates and times. We think that hours more appropriate to a traditional public house would be suitable, with Temporary Event Notices for any infrequent late night events. These should not be regular or often.

We hope you will take these concerns into consideration.

Yours sincerely



Ruth Brumby and Jan Kevlin



[Redacted]  
[Redacted]  
Thorpe Market  
Norfolk  
NR11 [Redacted]

16th January 2021

Dear Sir/Madam,

At the Suffield Arms on Station Road, Thorpe Market, which is currently being renovated, there is a notice about a licensing application, suggesting that the pub might be open to serve food and drink from 11am to 2am.

On the grounds of prevention of public nuisance and prevention of crime and disorder, I object to the proposal for the pub to remain open and serving alcohol until 2am.

I live nearby and think that the noise and problems associated with people leaving the pub at that hour would be unacceptable.

Yours faithfully,

[Redacted Signature]

RUTH BRIDGES



Mr Christopher Burden

██████████

██████████

Southrepps

NR11 ██████████

Licensing Section North Norfolk District Council

## **Licence application WK/210001748 -**

### **Suffield Arms, Station Road, Thorpe Market, Norfolk, NR11 8UE**

We wish to object to the above application in its present form.

Reasons for representation:

#### **The Prevention of Public Nuisance**

The Suffield arms is positioned in a prominent elevated rural position above the village of Lower Street Southrepps. In particular, within view of, and overlooking, a group of properties (6) facing south towards the Suffield arms. The prevailing wind direction for this area is from the South West, and this means we hear all activities which take place from the Station direction including trains departing from Gunton station and construction work being carried out at the Suffield Arms, the noise from which we have tolerated for 4 years with the hope that a positive local amenity would be the end result that we could all enjoy.

The location of the Suffield Arms is such that as it is in a quiet rural area, where we can hear a dog barking at a farm 1 mile away, not a city, town or coastal entertainment resort therefore we feel it is unnecessary to have extended hours for music, alcohol or food beyond 11pm.

Lower Southrepps has been designated a Conservation area by North Norfolk District Council, our properties lie within the conservation area and under WHO guidelines adopted by Historic England and promoted by North Norfolk District Council ***"existing quiet outdoor areas (parkland and conservation) should be preserved and the ratio of intruding noise to natural background sound should be kept low."***

Our rural location means for years we have been able to enjoy very low ambient noise levels around 40 dbl during daytime hours down to 30 dbl in the evening and at night.

The WHO has described noise at night as having a negative effect on health. Noise levels in excess of +5 db above the ambient level (30 dbl) would have an adverse affect on our health and well being. Noise levels in excess of +10 dbl e.g. 40dbl would have a significant adverse impact on our health.

The proposed application extending operational hours beyond 11pm will significantly affect our rights under article 8 of the Human rights Act ***"A right to enjoy your existing home peacefully."***

Amplified Live and recorded music which could be heard from our properties will be detrimental to our enjoyment of our home environment, house and gardens.

The walled garden surrounding the Suffield Arms has been kept both low and open to the North, wonderful for outside guests to view open countryside to the North but does not prevent noise being heard emanating from the premises particularly during the summer when windows are open for ventilation or from patrons in the newly formed garden area.





The plan submitted G111/003/J with the application do not seem to represent what is happening on the ground with extended car parking facilities outside facing the residential properties in question increasing our exposure to noise from vehicles arriving and leaving at night. In particular concern is the access to the adjacent field with levelling and hard core being put in place outside of the property boundaries.

We already know the effect noise has on us all in Lower Southrepps as even though it is 2 miles away, music from the sister property "Gunton Arms" during its most recent music festival was at such a level that it could be heard here and we had to sleep in a back room and close windows to get any sleep.

With the provision of food and alcohol until 2am, guests leaving in the early hours will disturb local residents during their sleeping hours and be a general public nuisance as this is only just over 300m away.

#### **Public Safety, crime and disorder.**

The location of the Suffield Arms with single lane access is such that the addition of alcohol for extended periods will make the local single track roads dangerous for use by other road users with the possibility of accidents and disagreements.

#### **Summary**

We are truly disappointed with the form and content of this application.

We were all looking forward to the development and opening of the Suffield Arms as a local venue where we, our families, locals and guests staying at Forty Winks could walk and have a meal and quiet drink.

A neighbour told us an unofficial notice had appeared on the premises fence/gate but he was unable to read it as it was set back from the highway beyond a locked fence/gate. I visited to view but was told the gate was locked and I could not get any closer to view. Luckily I had a zoom on my phone camera and took a picture which I was able to enlarge. The visibility has since been improved.

As far as we are aware there has been no local advance consultation as to the form of the proposed operation, in fact in a newspaper report, the owner has said he will keep the plans under wraps.

Due to the current lockdown it is impossible to collect the views of local residents especially as many are retired without access to media and many like us shielding due to vulnerability.

We fear an operation which does not cater for locals but a food/entertainment venue attracting non - locals disturbing the peace and quiet of the countryside with an effect on residents and local wildlife and far from being a local amenity.

The original planning application show expected staffing levels at or around 8 persons.

The solution22 advertisement for an Assistant general manager for the Suffield Arms states "supervising a team of up to 30."

We are truly worried about this development and concerned of the affect an extended premises license will have on our local mainly elderly, retired and vulnerable population.

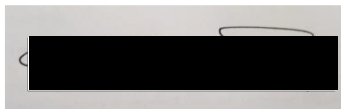
We hope that any premises license granted, limits the activities to normal licensing hours 11am to 11 pm with just indoor background music on most occasions but maybe we could accept a night during the summer until midnight and maybe New Years eve till 1am when a temporary licence could be requested and awarded for extended hours when we would be able to make alternative arrangements.

May we also recommend that prior to public opening, an onsite appraisal of sound levels is undertaken to set noise levels to ensure that our rights are not affected.

After a very difficult year under lockdown we hope that we will not be forced to lock ourselves back inside our properties and close windows to avoid disturbance.

We trust the Council accepts its duty to prevent any public nuisance, avoid complaints of statutory nuisance with subsequent abatement notices and ensure all activities are not continued beyond 11pm and any noise before then, kept within the curtilage of the premises at all times.

Signed:

A rectangular area containing a redacted signature, shown as a solid black box.

C.D. Burden

Date:-17/03/2021

Mrs S. Burden Home owner and  
Self Employed Manager of Forty Winks Bed and Breakfast Business.

██████████  
Long Lane  
Southrepps  
NR11 ██████████

## Licensing Section North Norfolk District Council

**Licence application [WK/210001748](#) -**

**[Suffield Arms, Station Road, Thorpe Market, Norfolk, NR11 8UE](#)**

I wish to object to the above application in its present form.

Reasons for representation:

### **The Prevention of Public Nuisance**

Since 2015, we have been successfully running our Bed and Breakfast from our home in Lower Street Southrepps. The guest accommodation is a converted barn and sits just across the field ( 336m) from the newly developed Suffield Arms. The majority of our guests are elderly, disabled, and some with learning disabilities come with their carers.

Our feedback clearly shows that the our guests chose our establishment because of our very quiet rural location and wildlife, especially the Nature Reserve. Many spend a lot of time with us sitting in our purpose built Gazebo area to read or just relax, or with binoculars just watching the deer, birds, owls, birds of prey, and other wildlife or just observing the stars.

The recent loss of the barrier of mature trees due to the Autumn wind storm, has also opened up a further channel for noise from the South (the location of the Suffield Arms) and to date we have no indication they will be replaced.

The Barn (Forty Winks B&B) has experienced on many occasions sound and vibrations from the constant noise of the ongoing building work during the last 4 years, diggers, reversing bells, etc, from the Suffield Arms, with the prevailing wind direction from the Gunton Railway station. We have never made a complaint about this, despite having to apologise to our guests on

several occasions, because we believed this was going to develop into a small country pub, that both our guests and the local village could enjoy, which was what we believed the owner had said was going to happen in a Newspaper article.

Live music and extended hours beyond 11pm will have a detrimental effect on our business, our guests and our right to a peaceful life.

### **Objections**

Despite researching both local and NNDC literature, I can find no referral relating to any consultations with local people or local Businesses. Our established B&B is so close, that I am sadly shocked that the proposal for an extended music licence and eating/ drinking licence would even be a considered, knowing that if granted, my Business would be so gravely affected to the point I may have to close. I not only run the B&B, but I am also my husband's carer, and this is my only form of income.

The size and positioning of the South wall, is confirmation that there has been no consultation with myself as a Business, other Businesses, or the elderly neighbours or villagers. The only sound protection the new wall offers, is to the station, not at all to us, our Business, or our neighbours which is open to the North.

### **Internet connection**

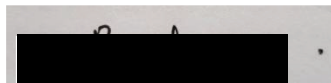
Looking at the recent advertisements for staffing, (30) the owners intentions are to cater for far more people than originally proposed, where 8 staff were suggested. This would mean that those expected to use the pub could be excessive. For years we have been unable to obtain any strong broadband signal, despite providers trying, and we only obtain around 10mbps. Our B and B guests have to sit in the Gazebo area, to use their phones, and internet is slow...if the Suffield arms provides internet access for guests, as it does for it's sister pub the Gunton Arms, then we will all be severely affected in this area, and being a small village with a high volume of elderly people, many entirely dependent on internet for family contact, especially during these volatile Covid times.

As The Sister pub, the Gunton Arms already has the space and facilities for live music, and our village people can hear that more than well enough even though it is 2 miles away, I believe it is very unfair to the people and wildlife of Southrepps to disrupt the tranquillity of this quiet little village and hamlet any further. The people of this village have suffered enough trauma, with so many having to remain mostly in shielding for over a year now. Mental health, already severely compromised, would be further affected by the granting of permissions and licences for something that we believe has the potential to covertly 'swell' and damage rural life as we know it.

We would have welcomed a small village pub, with regular hours, and internal low key background music, and occasional special nights a couple of times a year for an extended licence ...eg New Years Eve, or VE day, but the proposed Premises License proposals are just far too much, for a tiny village, the residents, and businesses.

We welcome a premises license where all operations cease at 11pm, no outdoor music and noise is kept to a minimum during opening hours.

Signature:

A rectangular area containing a redacted signature, with a black box covering the text and a grey background.

Date: 17/03/21

Mrs S Burden

[REDACTED]  
[REDACTED]  
Lower Street,  
NR11 [REDACTED]

Public Protection Team  
North Norfolk District Council  
Holt Road  
Cromer  
Norfolk  
NR27 9EN

03 March 2021

Re: WK/210001748 - Suffield Arms, Station Road, Thorpe Market, Norfolk, NR11 8UE

To whom it may concern,

As local residents who live in close proximity of the Suffield Arms Public House, we are writing to you to highlight some concerns we have about the proposed licensing for the establishment.

**Noise Pollution & Disorder:** Live music and recorded music playing into the early hours of the morning will cause a public nuisance, disturbing the local residence and also the local natural habitat. Southrepps Common, a SSSI, is a mere 200metres away from the venue itself. We would request that the time limit on this is 11pm, not the proposed 1am. Especially during the week, and Sunday evenings. Music played outside will carry far and this is of damaging consequence to the local wildlife that includes endangered local species such as barn owls, newts and deer, not to mention a public nuisance for the local community, who have chosen to live in a peaceful, quiet area away from the late night venues of towns and cities.

**Public Safety & Disorder:** Late opening hours which stretch beyond the last form of public transport (the last train to Norwich is at 2240) are likely to encourage driving whilst under the influence, or walking along small, winding, country roads late at night. Whilst Mr Braka may think that these laws are '*draconian*', driving whilst under the influence is a matter of public safety and since there is no regular policing in and around Lower Street, nor does the responsibility fall on the licensee, one wonders how this is likely to be controlled, save from limiting licensing hours? Since the establishment has no rentable



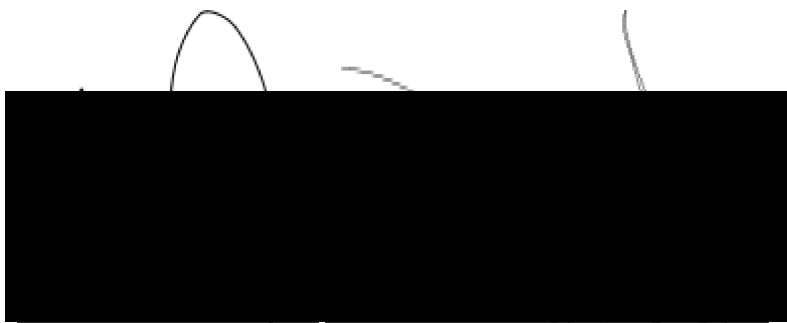
rooms, we would oppose that late night refreshments be served from 11pm-2am, and cease serving at 11pm.

The Suffield Arms was once a small local pub, but the current owner has extended the building greatly to accommodate far more people than the local community. The school and children are in close proximity to the Public House, and families enjoy the nature walks close by. The roads are extremely small and not able to cope with a larger volume of traffic that would be a consequence of a larger establishment.

In Southrepps there is a pub that supports the local community, has regular live music, caters for those who come from further afield and copes with earlier closing and a music license which does not run until 1am. We feel the current requested application for the Suffield Arms is not necessary for the business to be a successfully run Public House.

To be clear, we are not opposed to the pub and believe that it is positive that the owner has decided to not convert it into another second home, indeed we agree with Mr Braka's statement that '*Pubs are somewhere where people can still get together and share a sense of community.*' However, we have major concerns regarding public safety, public nuisance and believe that the late opening hours could lead to disorder. We would ask that the pub is limited to 11pm closing and to refuse live music outside, especially late at night.

Yours faithfully,



Ms Alice Cary & Mr Nicholas Milne

**Representation concerning the licensing application WK/210001748**

**made in respect of the Suffield Arms Public House, Station Road, Thorpe Market, NR11 8UE  
on the grounds of Prevention of Public Nuisance.**

It is pleasing to see the restoration of the Suffield Arms and its planned re-opening. Its location in a beautiful, peaceful rural area will no doubt bring plentiful customers and be an asset in terms of local employment and trade. However, this will undoubtedly affect the local area through increased road traffic, noise, light pollution and general disturbance. It should be remembered that the local economy is heavily dependent on tourism, and visitors to this area are attracted by its peace and the natural environment. Properties in Station Road, Chapel Road, Long Lane, Lower Street, Bradfield Road, Antingham Road, Warren Road and Pit Street all experienced serious intrusion of noise and general disturbance when outdoor music events were held at the Suffield Arms under its previous ownership. It would be unacceptable to allow such disturbance to recur when the public house re-opens.

We, the undersigned, feel that if a licence is to be granted the following restrictions should be imposed to minimise these risks:

1. The hours for the supply of alcohol should be restricted to 09.00 – 23.00 each day.
2. All live and recorded music outside should cease at 23.00 as requested, but that music of all sorts should only be permitted outside on a maximum number of 12 occasions per year, suitably spaced through the year.
3. An appropriate decibel limit should be imposed on all outside live and recorded music, at a level to be recommended by the local authority's Environmental Protection Team.
4. All outside lighting, permanent and temporary, should be installed and used in a way that reduces light pollution to an absolute minimum.
5. All outside activities should be required to take place within the site marked on the plan accompanying the application.
6. All vehicle parking associated with the public house's business should be accommodated within the property, and not allowed to impede access to local properties and the railway station, nor block adjacent roads, which are all single-track country lanes.

If the licence is granted with these restrictions there is no reason why the new business should not become an asset to the area.

John Dowland and Margaret Dowland

Southrepps, NR11

3<sup>rd</sup> March 2021

Southrepps

NR11 [REDACTED]

Licensing Section  
North Norfolk District Council  
Council Offices  
Holt Road  
Cromer  
NR27 9EN

1 March 2021

Dear Sir

**Ref: New application – WK/210001748 – Suffield Arms, Station Road, Thorpe Market, Norfolk, NR11 8UE**

We are concerned about the above licence application and would like to object to certain areas of the licence:

- Live and recorded music until 01.00 hours – This is a quiet rural area and our property is 400m north of the Suffield Arms. Having amplified music indoors and outdoors will cause additional noise to the residents in the area. Even if the outdoor music ceases at 23.00 hours the noise from indoor music will still be heard in the surrounding area particularly at warmer times of year when doors and windows are left open for better ventilation. We know from previous experience towards the end of the previous landlord's licence at the Suffield Arms that this is the case with any amplified music whether indoors or outdoors.
- Late night refreshment until 02.00 hours – This will cause more disturbance late at night with customers leaving the premises. We note the carpark has been extended to the east of the property. The latest train to Norwich departs at 22.40 hours and to Sheringham at 23.39 hours which means customers will have to travel by car causing additional traffic noise late at night.
- We note that there is an upstairs outdoor terrace at the premises. If this is to be used for late night refreshment the sound from any music will travel freely across the surrounding area.

This is a quiet rural area with several elderly residents. Elderly residents may find the additional noise and traffic worrying particularly if they live alone. In our household we are both employed in positions which mean we have to start work early in the morning, sometimes at 04.00 hours, and disturbance late at night can be very disruptive to wellbeing especially if it happens on a regular basis. We also understand that the screen of poplar trees which will provide a partial noise barrier, are due to be cut down soon. This will increase the distance any sound can travel.

We have no objection to the Suffield Arms reopening as a public house, but we would like the applicant to be aware of the disturbance amplified music and late-night operating will have on the peaceful area surrounding the premises.

We ask that the provision of outdoor music finishes at 22.00 hours and the provision of refreshment and alcohol finishes at 23.00.

Yours faithfully

[REDACTED] [REDACTED]  
Sue Kerridge & Jim Kerridge

Email: [REDACTED]

## Licensing

---

**From:** puds2 [REDACTED] >  
**Sent:** 16 March 2021 19:13  
**To:** Licensing  
**Subject:** WK/210001748

Good Evening,

It is with dismay that I have just learnt that the Owners of the Suffield Arms have put in an application for a late licence to serve food & alcohol and also to have amplified music and live bands, this is somewhat alarming in a conservation area that is very close to the common which is full of wild life and I can not quite believe it is even being considered.

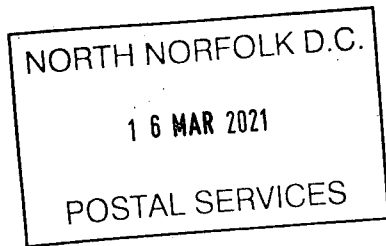
I have also learnt that if given and granted what they are asking for they will then ferry their guests from the Gunton Arms so that the partying and drinking can carry on by mini bus this is unacceptable in a day and age when we are supposed to be protecting the wild life and countryside not decimating it, if indeed the Suffield Arms is supposed to be a traditional pub then it should act like one no loud music, no after hours drinking and definitely not late night licence.

If the owners want a Tapas bar ask them to move to a town where noise and light pollution doesn't matter, I know for a fact noise travels at night, light disturbs birds moths and bats all of which are prevalent in Lower Southrepps.

I strongly oppose this application and I hope just for once that North Norfolk District Council will actually do the right thing and protect the environment that surround The Suffield Arms and not grant this licence.

Yours Sincerely

Anna Kloczkov



Southrepps  
Norwich  
NR11

11 March 2021

Licensing Section  
North Norfolk District Council  
Holt Road  
Cromer  
NR27 9EN

Dear Sirs

**Premises licence for the Suffield Arms, Station Road, Thorpe Market NR11 8UE**

The application is for live and recorded music indoors until 1.00am, outdoors until 11.00pm and refreshments indoors until 2.00am.

I am objecting to the above application for the following reasons:

Noise, from music and also from people leaving the premises, disturbing local residents late at night.

The Suffield Arms is in a rural area, and is described by the applicant as a 'traditional public house'. Would 'temporary event' permissions for occasional events be more appropriate in this instance?

If you do need to contact me my email is [REDACTED]

Yours faithfully

[REDACTED]

Brenda Mawdsley



Mr E.A & Mrs S. M. Parsons  
[REDACTED]  
Chapel Road  
Southrepps  
Norfolk  
NR11 [REDACTED]

Public Protection Team  
North Norfolk District Council  
Holt Road  
Cromer  
Norfolk  
NR27 9EN

201<sup>st</sup> March 2021

Dear Sirs,

**Application: WK/210001748 - Suffield Arms, Station Road, Thorpe Market, Norfolk, NR11 8UE**

We write to record our objection to aspects of the above application. The reasons for objection being:

Public Nuisance related to late night noise and light pollution.

The Premises application states there is an intention to be open every day of the week until 2.00am (and presumably even later on Christmas Eve & New Years Eve), with no time restriction on people talking & drinking / smoking outside both in the garden & also on the roof terrace. The open ended nature of the licensing hours gives residents no notice of outdoor or late night events.

In addition, job adverts for new staff at the site state applicants should have cars, & the number of staff (being managed) will be 30. Even if not all will be working every night, this could be approximately 15 vehicles which will be leaving the site every night - after the licence period ends & the clients have left i.e. after 2.00am.

We consider this would be excessive noise late at night, every night, in a very quiet neighbourhood particularly in summer when it would be reasonable to expect to sleep with windows open.

The construction of the large wall running parallel with the railway line now helps reflect noise towards Lower Southrepps residents as has been evident from the movements of building works vehicles over the past years. The inclusion of a roof terrace and upstairs bar - which was not shown in the online planning documents, now provides additional opportunity for noise to travel from the building.

Our property is approximately 250m from the Suffield Arms which is easily visible from it. Light from cars moving in the car park will shine across to our house, particularly into upstairs windows.

As Companies House records show The Suffield Arms & The Gunton Arms have common ownership, and The Gunton Arms has accommodation where as The Suffield Arms does not, it would seem more appropriate for the Gunton Arms to have the later licence.



We feel the following finishing time for licensing hours would be more appropriate for an establishment situated in this location:

- Live & recorded music, late night refreshment & supply of alcohol finishing at 12.00pm Monday to Friday and 1.00am Saturday & Sunday.

Amplified music should not be played outside in the garden or on the roof terrace after 9.00pm.

Screening/planting should be included on the northern perimeter of the site to avoid light spill beyond the site from external floodlights and moving vehicles.

Yours faithfully,



EWAN A. PARSONS



S. M. PARSONS.

E.A. & S.M. Parsons

Lower Southrepps

NR11 8UJ

Dear Licensing Team

We would like to express our concerns regarding the recent application for recorded and live music and for the sale of alcohol on and off the premises at the Suffield Arms public House.

The request to serve alcohol and light refreshments until 2AM seven days a week at a 'traditional public house' is very unreasonable. The extra traffic (some drivers may have consumed alcohol) using the quiet lanes would be a hazard to pedestrians and a public nuisance to those living on route. The noise of the extra activity beyond 11PM in a quiet village would be unreasonable 7 nights a week all year.

The possibility of any music outside no matter how loud is very inconsiderate to those that live near the Suffield Arms. Even indoor music beyond 11PM in the summer particularly when windows of people's homes and the Suffield Arms are likely to be open is unrealistic for those trying to sleep!

We feel the requests that have been put forward to yourselves are not in keeping with a 'traditional public house'.

Kind regards Steven and Debbie Pegg



## Licensing

---

**From:** Nancy Rayner [REDACTED]  
**Sent:** 18 March 2021 13:32  
**To:** Licensing  
**Subject:** WK/210001748 Suffield Arms, Station Road, Thorpe Market, Norfolk, NR11 8UE

**Categories:** Sarah

It has just been brought to my notice the proposed licensing plans for above premises. Being a resident of southrepps there has in the past been live music events held at these premises on the odd occasion and the noise level from such events travels a considerable way. Therefore our household is very much opposed to the future plans proposed. Southrepps is a quiet village and with what I have read and understand from proposed opening hours it sounds as though the premises are to become a night club. There are numerous issues associated with this, i.e noise late at night from traffic on quiet lanes. No public transport available to alleviate this, as trains stop running from gunton station by the proposed closing time. Proposed opening hours for 7 days a week at inconsiderate times. The issue of litter. Safety to members of public as there is no street lightening. In my opinion this proposed facility is not the kind of premises for a quiet Norfolk village. Originally it was thought the premises was going to be brought back to a country village

pub.  
sincerely

Nancy Rayner

Yours

## Licensing

---

**From:** Julie Skipper [REDACTED] >  
**Sent:** 15 March 2021 18:23  
**To:** Licensing  
**Subject:** The Suffield Arms licensing objection  
**Categories:** Nicky, Sarah

Dear Sir,

I am emailing you to express our concern of the proposed licensing of the Suffield Arms.

My objections are as follows.

Music and entertainment outside until 11.00pm. This will unfortunately be in earshot of the local community which predominantly consist of elderly retired residents. When the pub was previously open there were indeed numerous calls to the police because of the noise and disturbance.

I certainly object to the 2.00am license as this would be totally unacceptable in this area, again causing noise and a nuisance to the local fraternity. This is NOT a 'Prince of Wales' road in a city and should therefore not be granted the extended licence.

Station road is regularly used by dog walkers and the increased traffic will unfortunately become a danger. Leaving Station road at the junction is already precarious without having a drink at the pub and not forgetting the local primary school too.

In very close proximity to the Suffield Arms, there is an area of woodland which is home and a sanctuary to many deer and wildlife. One certainly feels that loud music will frighten them and they will therefore have to seek refuge elsewhere which will be a shame.

Many thanks

Kind regards

Julia

Sent from my iPad

## Licensing

---

**From:** Elaine Pugh [REDACTED]  
**Sent:** 05 March 2021 07:24  
**To:** Licensing  
**Subject:** Fw: REPRESENTATION FROM SOUTHREPPS PARISH COUNCIL - SUFFIELD ARMS, THORPE MARKET - DRAFT EMAIL

**Categories:** Nicky

Dear Licensing Department

Southrepps Parish Council are writing on behalf of the local residents in Lower Southrepps.

We have spoken to the applicant in detail and have ironed out a few of the perceived fears within the application, for which we thank them.

The main concern is that of noise which in the past has been a cause of great concern to the local mostly older residents and the small bed and breakfast owners. Discussing this matter at length with the applicant we have been informed that the types of events previously endured will not be held at the premises.

The one other area which we feel needs addressing in the application is Part 3 on the Operating Schedule - Provision of late night refreshment be **reduced from 11.00pm to 5am to 11pm to 2am.**

We understand that the reason it states until 5am is for flexibility. In order to support the concerns of our resident's we consider that this reduction is more balanced.

We have undertaken consultation with the applicant and the advice of the Licensing Department for which we thank them for their time and consideration.

On a positive note, the majority of the community welcomes this additional facility in our neighbouring Parish and we trust it will become a great success and bring additional employment and draw tourism to our area.

This matter was discussed at our Parish Council meeting on 3rd March 2021 held via Zoom Minute number 8.

Kind regards  
Elaine Pugh  
Clerk to Southrepps Parish Council

PETER J TIPPER

JANET O'BRIEN

NORTH NORFOLK D.C.

16 MAR 2021

POSTAL SERVICES

LOWER SOUTHRIPPS

NORFOLK NR11

15<sup>th</sup> MARCH 2021

SUFFIELD ARMS PLANNING APPLICATION

Dear Sir/Madam

The license opening hours are more suited to a city centre premises than a pub in a peaceful rural conservation area. The plans now show a revised car parking area and a raised balcony. The property stands on rising ground overlooking an exposed open landscape.

Sources of static and vehicle light pollution, noise from traffic movement, music, and alcohol fuelled human activity will carry quite freely and combine to create an unacceptable intrusion into the wellbeing of those living in close proximity - some no more than a few hundred yards away.

The prospect of such nuisance being authorised until 2 in the morning for 7 days a week is unthinkable and should be reconsidered.

Closing time 7 days a week at midnight, including drinking-up time (closely monitored) could provide the basis for a compromise, with extension permission sought for special occasions only.



2

Overflow parking should be provided for special events to prevent vehicles being haphazardly parked on the local narrow lanes.

We hope these observations will have a positive bearing on the licensing decision

Yours faithfully

[Redacted signature]

[Redacted signature]

## Licensing

---

**From:** Maggie [REDACTED]  
**Sent:** 27 February 2021 09:15  
**To:** Licensing  
**Subject:** Application WK/210001748. Suffield Arms, NR118UE

**Importance:** High

**Categories:** Nicky

I wish to register strong opposition to this application on the following grounds :-

I live in close proximity to these premises and the provision of music and alcohol 7 days a week until 01.00. and 02.00 is totally unacceptable.

It is a know fact that availability of alcohol for such long periods will promote irresponsible behaviour.

The expansion of the car park belonging to this property will allow for large numbers which will generate vehicle noise and the inevitable voices (which are usually louder after consumption of alcohol) of the patrons , especially on departure.

The property is opposite a very small isolated railway station and the possibility of having to encounter people who have consumed too much alcohol is disturbing.

Also, the establishment is on a very small country lane and close to a school.

This is a small rural village, a large part of it's appeal to residents is the peace and tranquility it affords us. It is not an appropriate situation for the proposed usage.

Yours sincerely

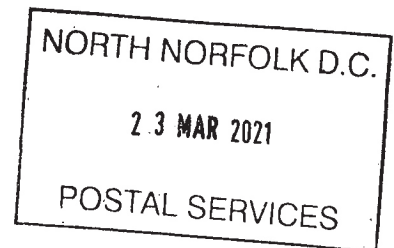
Mrs M S Tranter

[REDACTED] Southrepps, NR11 [REDACTED]  
[REDACTED]

[REDACTED]  
Chapel Road  
Lower Southrepps  
NORWICH  
NR11 [REDACTED]

21<sup>st</sup> March 2021

North Norfolk District Council  
Licensing Section  
Council Offices, Holt Road  
CRDMR, NORFOLK NR27 9EN



Dear Sir/Madam

Re: THE SUFFIELD ARMS LTD - SEEKING  
A NEW LICENCE

I welcome the opening of the Suffield Arms after such a long time of closure.

However, I have concerns regarding some of the new proposals in the request for a new Premises licence.

The item that concerns me greatly is the proposal for the pub to be open from 2300 hrs until 5.00 am daily for the sale of hot drinks and hot food/take away, this is completely unacceptable.

The request is more suited to pub in a town environment not a sleepy rural village in North Norfolk. The unavoidable noise together with headlights, engine noise from customers cars, taxis, mini buses etc just would be

unacceptable for nearby residents who are trying to sleep.

The stipulation on the application form to 'minimise the risk of noise nuisance to nearby properties' I sincerely hope will be adhered to. There are many properties that would be affected by this potential noise.

The request to sell alcohol until 2.00am daily bearing in mind, especially during summer months, the position of the balcony and drinks being sold after midnight would again be unacceptable and not village friendly.

Having been lucky enough to have lived in this beautiful quiet village for many years and seeing new owners/landlords of the Suffolk Arms come and go but always fitting in with the village harmoniously, I sincerely hope this new ownership will not alienate the villagers and harmony will continue.

Yours faithfully

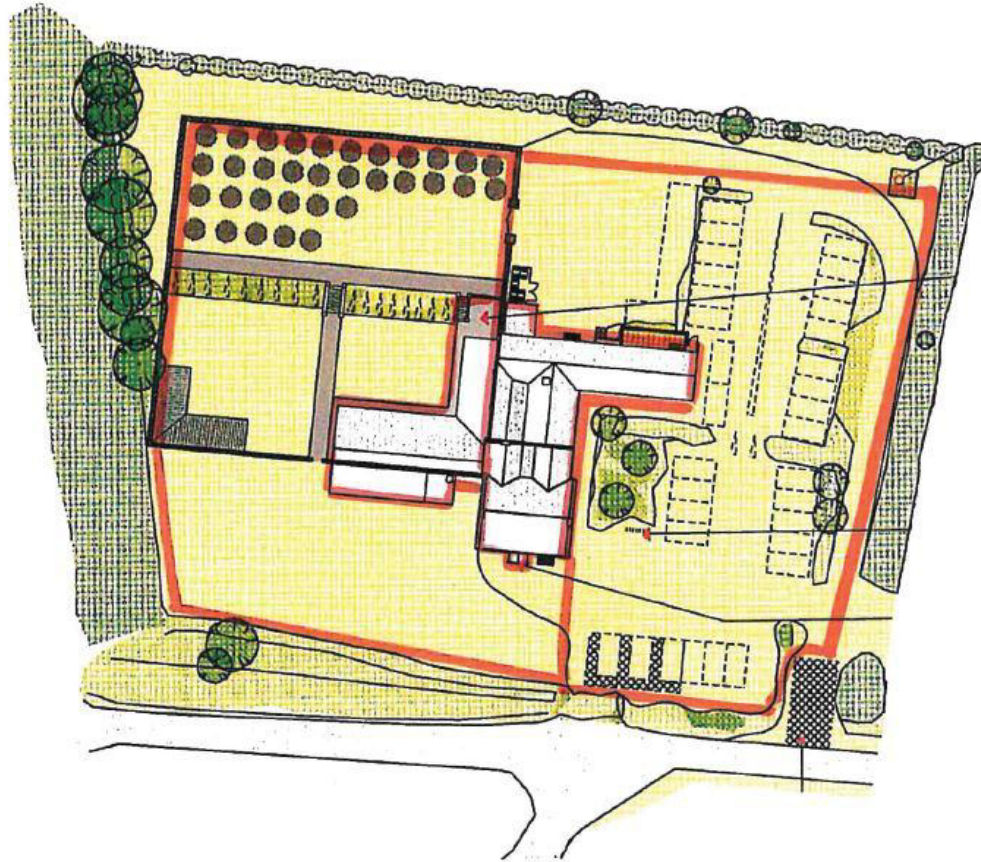
[REDACTED]

JANET WAUDBY

All dimensions to be checked on site before commencement of works. Do not scale from this drawing. Any discrepancies are to be notified to the Architect/Designer immediately IF IN DOUBT - A&H. Unless otherwise stated all dimensions are given in millimetres.

revisions

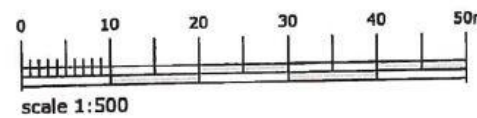
- W: 08.10.19 updated to add public terrace and proposed new car park
- X&Y: 11.05.20 paths, planting & terrace updated
- Z: 20.10.20 disabled parking moved; highways entrance dimensions shown



Page 81



proposed site plan 1 : 500



NB: fire appliance access to be finalised

**WHITWORTH HOWELL LTD** **WH**  
design and construction

Client: Mr I Braka

**Suffield Arms**  
Dutton Road, Thryke Market

Sheet: Proposed Site Plan

Drawing No:	G111	003	Z
-------------	------	-----	---

scale: 1:500 @A3 Unit: 25 Square Metres Plot

date: 09.06.16 0207 80 | 1057

drawn: GP checked: www.whitworthhowell.co.uk info@whitworthhowell.co.uk

© ALL DRAWINGS AND WRITTEN MATERIAL HEREIN CONSTITUTE THE ORIGINAL AND UNPUBLISHED WORK OF THE ARCHITECT/DESIGNER, AND THE SAME MAY NOT BE DUPLICATED, USED, OR DISCLOSED WITHOUT THE WRITTEN CONSENT OF THE ARCHITECT/DESIGNER.

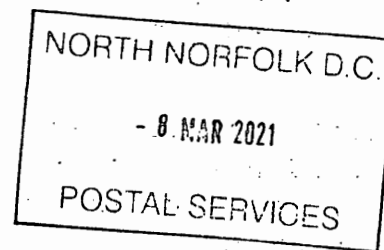
This page is intentionally left blank



Chapel Road  
Southrepps  
NR11

Licensing Team  
North Norfolk District Council  
Council Offices  
Holt Road  
Cromer NR27 9EN

02 March 2021



Dear Sirs,

**Suffield Arms Licensing Application**

We want to voice our concern over the terms of the license application for the Suffield Arms Public House.

The terms of the application are not at all in keeping with the situation of the pub and will cause real distress to local residents and change the area in a way we think will be very unpopular.

We understand that the application is for closing at 2am every day. We're not sure who would want to use a pub situated there until 2am-the trains from Gunton stop before then and there is no other public transport at that time so people would have to drive there or walk. We don't have any visible policing in the area so it would be a drunk drivers dream-and the dark, twisting country lanes around the pub would be a death trap for anyone not both sober and familiar with them. Getting the customers onto the last train to Norwich or Sheringham would be much safer for everyone.

We have seen the pub become larger during the build, and it looks like a big place now, certainly much bigger than would ever be filled by locals. If it is a success, there will already be many more people on the road in an area which doesn't have the infrastructure to cope. It's near a primary school, and a common used by families and nature lovers. Their enjoyment of the area could be seriously affected by the extra people. We are worried that there will be litter, and that the area and its fragile ecosystem (it is an area of special scientific interest) may be compromised.

Our other major concern is the noise. We are told that the application includes live and recorded music both inside and outside. Lower Southrepps is a very quiet place. A sleepy addition to a little village. People who live here have chosen to live in a place like this and given up other benefits because they want a peaceful life. We

want to be able to sleep with the windows open and hear only owls, not music and rowdy people in the pub.

We have a lovely pub in the main village which really is a key part of the community. The landlords live in the village and support local events. If the Suffield is going to be run like the Gunton Arms it will not be a community place, it will be there to generate money for the owner. That's fine but to do so at the cost of the people living nearby seems excessive. We would ask you to limit the pub to 11:00 closing, and to refuse music, particularly outside.

Yours faithfully,

A large black rectangular redaction box covering the signature of the sender.

Sheila and Andrew Robinson.

NOTICE  
12 MAR 2021  
POLICE

TIM SABBERTON

STATION RD

THORPE MARKET

NR11

Dear Sir/Madam

I strongly object to the licensing application concerning The Suffolk Arms PH. Thorpe Market. The area surrounding the Public House is very sensitive both environmentally and socially. The proposed licensing hrs and live music hrs are totally inappropriate for this rural area.

There are no amenities other than the said PH and the station at Gunton.

Page 85

There is no public transport.

Security, waste disposal, additional car parking, Public conveniences in the area.

The station ~~area~~ and surrounding properties already has problems with human waste, alcohol and drug paraphernalia ~~and~~ and general littering.

Access vs local properties is also a problem during events and holidays, with public parking being at a minimum.

Yours faithfully



(signed T Sabberton)

Meryl & John Rushmere

Lower Street,  
Southrepps,  
Norfolk  
NR11

Licensing Section  
North Norfolk District Council Offices  
Holt Rd,  
Cromer,  
Norfolk  
NR27 9EN

NORTH NORFOLK D.C.  
- 8 MAR 2021  
POSTAL SERVICES

3<sup>rd</sup> March, 2021

Dear Sir or Madam,

I am writing to strongly object to the Licensing Application made by the Suffield Arms, Station Rd, Thorpe Market, Norwich NR11 8UE.

The Suffield Arms is actually situated less than a quarter of a mile from the tiny hamlet of Lower Street and probably a mile from Thorpe Market.

Lower Street is surrounded by 3 areas of common, designated as a nature reserve, and a site of SSSI, denoting a protected area.

The hamlet is in addition accessed by "Quiet Lanes" identified by Natural England and Norfolk County Council as part of the Quiet Lanes Project in the N E parishes in an AONB.

I feel that the hours requested, opening until 01.00 and the even later time of 02.00, are ridiculous in this area and more suitable to a club in the centre of a town or city and not close to a small rural community in an unspoiled and tranquil setting.

I welcome the opening of the pub and like most locals have been watching the development with interest but feel that the licensing application is out of kilter with local needs or wants.

Yours sincerely,

(Signed M Rushmere)

Meryl and John Rushmere

Meryl & John Rushmere  
6 Chapel Rd,  
Lower Street,  
Southrepps,  
Norfolk  
NR11 8UW

Licensing Section  
North Norfolk District Council Offices  
Holt Rd,  
Cromer,  
Norfolk  
NR27 9EN



3<sup>rd</sup> March, 2021

Dear Sir or Madam,

I am writing to strongly object to the Licensing Application made by the Suffield Arms, Station Rd, Thorpe Market, Norwich NR11 8UE.

The Suffield Arms is actually situated less than a quarter of a mile from the tiny hamlet of Lower Street and probably a mile from Thorpe Market.

Lower Street is surrounded by 3 areas of common, designated as a nature reserve, and a site of SSSI, denoting a protected area.

The hamlet is in addition accessed by "Quiet Lanes" identified by Natural England and Norfolk County Council as part of the Quiet Lanes Project in the N E parishes in an AONB.

I feel that the hours requested, opening until 01.00 and the even later time of 02.00, are ridiculous in this area and more suitable to a club in the centre of a town or city and not close to a small rural community in an unspoiled and tranquil setting.

I welcome the opening of the pub and like most locals have been watching the development with interest but feel that the licensing application is out of kilter with local needs or wants.

Yours sincerely,


A solid black rectangular box used to redact the signature of Meryl and John Rushmere.

(signed J Rushmere)

Meryl and John Rushmere





Bradfield Road  
Lower Southrepps  
NR11 

5<sup>th</sup> March 2021

Licensing Section  
North Norfolk District Council  
Holt Road  
Comer  
NR27 9EN



Dear Licensing Team

**Premises licence application for The Suffield Arms Ltd**

We see that the Suffield Arms has sought a licence to run from 1<sup>st</sup> April 2021 with no end date.

We are objecting to this application for the following reasons:

The proposal is for live and recorded music indoors until 1.00am, late night refreshment indoors until 2.00am and outdoor live and recorded music on any night of the week until 11.00pm.

We think that indoor live and recorded music until 1.00pm will cause a public nuisance as there is no indication of volume levels, also doors and windows will be open in the summer, as will the local residents windows, so the volume would be greater.

Public nuisance would also be caused by serving refreshments until 2.00am because people would be leaving the premises by car as there are no trains that time of the morning, consequently there would be more traffic on the country lanes, also if drivers had been drinking and are over the legal drink limit it would be dangerous.

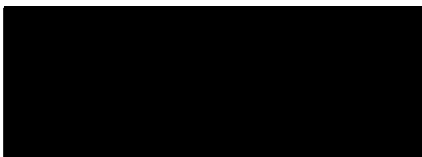
This application would allow live music outdoors until 11.00pm every night of the week, every day of the year, with no mention of noise level. We are deeply concerned with this, also as with any outdoor event this would mean that light pollution would be greatly increased. The application does not give any safeguard on volume of noise.

As the applicant describes the business as “traditional public house” we think that hours more appropriate to a “traditional public house” would be more suitable, with Temporary Event notices for any infrequent late night events.

We think that what the applicant proposes would not be suitable for a “traditional public house” in a rural environment.

We hope that you will take our deep concerns into consideration

Yours sincerely

A large black rectangular redaction box covering the signature area.

Richard and Pauline Trabucchi